



East Corning Fire Department, Inc. Regular Meeting

*East Corning Fire Department, Inc.
Wednesday, October 9, 2019 @ 5:30pm*

Meeting Minutes

1. Call to Order @ 6:06pm
2. Commissioners present: Burrell, Clarkson, Shafer, Tuttle, Vandusen. Absent: None
3. Pledge of Allegiance
4. Motion by Chet Tuttle to approve minutes of CJFD Inaugural Meeting on October 2, 2019. Seconded by Ryan Burrell and carried.
5. Motion by Ryan Burrell to discuss status of real property leases for ECFD, NCFD and Village of South Corning (SCFD). Seconded by Brian Vandusen and carried. Dave Shafer noted that draft copies of leases for ECFD and NCFD are attached. Discussion ensued about which areas (or all) of ECFD & NCFD facilities would be leased to the Fire District and which areas would remain under jurisdiction of the Fire Company. Concern also focused again on language in paragraph 7. Insurance which clearly specifies that Fire Company and Fire District will procure and maintain fire, hazard, liability and other insurance which seems to be redundant. Discussion also ensued on possibility that ECFD and NCFD may decide to turn ownership of their respective facilities over to the JFD instead of leasing them to the JFD. Dave Shafer agreed to revisit language in paragraph 7. with Attorney Hannigan. He also agreed to draft letters to ECFD and NCFD for transmitting the lease agreements that includes information about the option to transfer ownership of the property to CJFD. Motion to approve this plan made by Ryan Burrell, seconded by Brian Vandusen, and carried.
6. Motion to approve sending real property and apparatus leases to East Corning Fire Department and North Corning Fire Department. Motion tabled to next meeting.
7. Motion by Brian Vandusen to discuss search process for a CJFD staff (e.g. Secretary, Treasurer). Seconded by John Clarkson and carried. Dave Shafer referred Commissioners to language in Town Law Section 175 that says that every fire district treasurer and secretary must at the time of his election or appointment and throughout his term of office be a resident of such fire district. However, Section 174 says that if no qualified resident of the district is willing to perform the duties of fire district treasurer or secretary, a person who is a nonresident may be appointed. Motion by Brian Vandusen to initiate a recruitment campaign for candidates for treasurer and secretary positions with the understanding that if no qualified in-district residents present we will then interview non-district candidates for appointment. Seconded by John Clarkson and carried.

8. Motion by Chet Tuttle to recognize winner of CJFD Logo Contest. Seconded by Ryan Burrell and carried. Adam Nehring was recognized as the winner of the logo contest. He was presented with a basket provided by JFB Fire and a MES streamlight.
9. Motion by Brian Vandusen to identify/discuss/prioritize mission critical priorities for ensuring a smoother startup on January 1, 2020. Seconded by John Clarkson and carried. Items of particular concern to insure a smooth startup include:
 - Execute real property leases
 - Secure insurance coverages
 - Transfer of capital reserve funds
 - Mission Statement
 - Development of a social media presence
10. Visitor's Comments: Mike Mahnke suggested that we have a joint New Year's Eve Party for all member organizations in the CJFD to kick off the startup on 1/1/2020. It was also suggested that we commemorate the startup by creating a time capsule.
11. Motion by Brian Vandusen to adjourn the meeting @ 7:05pm. Seconded by Chet Tuttle and carried.