



Corning Joint Fire District (CJFD) (DRAFT) Regular Meeting

*East Corning Fire Department, Inc.
Wednesday, November 6, 2019 @ 5:30pm*

Meeting Minutes

1. Call to Order
2. Commissioners present: Burrell, Clarkson, Shafer, Vandusen. Absent: Tuttle (excused)
3. Pledge of Allegiance
4. Motion by Brian Vandusen to approve minutes of CJFD meeting on October 30, 2019 was seconded by John Clarkson and carried.
5. Motion by Ryan Burrell to hear proposal from John Fleury from Fleury Risk Management to provide VFBL insurance coverage for CJFD was seconded by John Clarkson and carried. Mr. Fleury commenced his presentation but the meeting was temporarily interrupted by an emergency call for a structure fire on River Road in South Corning. Commissioners Burrell and Shafer left the meeting to respond to the call. The meeting reconvened at 6:30pm when Dave Shafer returned and a quorum was once again established. Mr. Fleury then completed his presentation.
6. Motion by Brian Vandusen to hear proposal from Jason Kimball from Farmer Insurance on Utica National proposal to provide Property, General Liability, and Fleet insurance coverage for CJFD. Also, policies to provide Cancer and Accidental Death & Disability coverage for CJFD members. Motion was seconded by Ryan Burrell and carried. Mr. Kimball then presented a proposal from Utica National to provide property, general liability and fleet insurance with CJFD and all member departments (ECFD, NCFD, and SCFD) all included as named insureds.
7. Motion by Brian Vandusen to discuss applicants for Treasurer and Secretary positions and interviews at Special Meeting on Wednesday, November 13th at Corning Town Hall @ 5:30pm was seconded by John Clarkson and carried. Dave Shafer reported that he has received Treasurer applications from 6 individuals with appropriate qualifications. He has also received several applications from individuals with acceptable qualifications for the position of Secretary. He will have a preliminary discussion with qualified candidates and then schedule the top 2-3 candidates for each position for an interview at the Special Meeting scheduled for this purpose on November 13th.
8. Motion by Brian Vandusen to discuss website development proposal from 1st Arriving relative to ownership of work products created by 1st Arriving was seconded by John Clarkson and carried. In follow-up to a question raised at CJFD's meeting on October 30th, Dave Shafer reported that 1st Arriving has confirmed that any website development and marketing work products they develop under contract with CJFD belong to CJFD and are transferrable. An excerpt from their Terms and Conditions confirming this was

reviewed. With this contingency addressed, Dave will sign off on the work agreement between CJFD and 1st Arriving.

9. Motion by John Clarkson to approve execution of EMS Agency Participation Agreement with AMR was seconded by Brian Vandusen and carried.
10. Visitor's Comments – There were none.
11. Motion by Brian Vandusen to adjourn the meeting @ 7:38pm was seconded by John Clarkson and carried.