



**Corning Joint Fire District (CJFD)
Board of Fire Commissioners Meeting
East Corning Fire Department
Wednesday, December 4th, 2019 @ 5:30pm**

Agenda

1. Call to Order
2. Roll Call of Commissioners present
3. Pledge of Allegiance
4. In accordance with Public Officers Law, Article 7 Open Meetings Law, Section 105, motion to enter into Executive Session for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
5. Motion to return to Regular Meeting session.
6. Motion to approve minutes of CJFD meeting on November 20, 2019.
7. Motion to approve contracting with Jennifer S. Coons to provide financial consulting services to CJFD in December 2019 at a cost of \$475.00.
8. Motion to hire Jennifer S. Coons as the Treasurer of the Corning Joint Fire District at a salary of \$5,500.00 per annum, effective January 1, 2020.
9. Motion to discuss quotes from Paychex and ADP to provide comprehensive payroll services for CJFD.
10. Motion to appoint Ruth Plaisted as Chairman of the CJFD Board of Elections and Kim Benjamin and Jeremy Golkiewicz as ballot clerk and election inspector for the annual CJFD election to be held on Tuesday December 10th at Corning Town Hall from 6pm-9pm.
11. Motion to discuss Commissioner Tuttle's analysis of proposals from 4 prospective vendors to provide 24x7x365 access to on-line resources to facilitate compliance with OSHA/PESH safety requirements on occupational exposure to hazardous chemicals including chemical safety data sheets.
12. Motion to discuss status of proposed real property lease agreements with NCFD/ECFD and the Village of South Corning (for space currently used by the South Corning FD).
13. Motion to discuss status of Apparatus Lease Agreement with NCFD for PT43.
14. Motion to discuss status of BLS service transition from member departments to CJFD.
15. Motion to discuss SCFD (Station 34) departmental election results for 2020.

16. Motion to discuss status of insurance proposals received from Utica National, Fleury Risk Management, Sprague Insurance, etc.
17. Motion to discuss firematic-related topics with District Chief and Asst Chiefs including:
 - VSC account with Verizon for SCFD tablets (2)
18. Motion to discuss future meeting dates; December 2019 & 2020.
19. Motion to adjourn the meeting @ ____pm.