



**Corning Joint Fire District (CJFD)
Board of Fire Commissioners Meeting
North Corning Fire Department
Wednesday, December 11th, 2019 @ 5:30pm**

Agenda

1. Call to Order
2. Roll Call of Commissioners present
3. Pledge of Allegiance
4. Motion to discuss outcome of yesterday's election vote on CJFD resolutions to establish 4 Special Reserve Funds (*e.g. Repairs, Equipment Repair & Replacement, Capital Improvements, and Apparatus Repair & Replacement*).
5. Motion to extend an offer of employment to CJFD resident Deanna O'Brien to serve as Secretary of the Corning Joint Fire District at a salary of \$2,000.00 per annum, effective January 1, 2020.
6. Motion to have Chairman Shafer execute Apparatus Lease Agreements signed by East Corning Fire Department, Inc. (for E25) and North Corning Volunteer Fire Department, Inc. (for PT 43).
7. Motion to have Chairman Shafer execute a five-year Fire District Lease Agreement signed by the East Corning Fire Department, Inc. for the premises ECFD owns at 11873 East Corning Road, Corning, New York 14830.
8. Motion to discuss status of proposed real property lease agreements with NCFD and the Village of South Corning (for space currently used by SCFD).
9. Motion to discuss status of process for transferring ownership of emergency response vehicles and firematic equipment, gear and supplies to CJFD from the Village of South Corning (SCFD), NCFD and ECFD.
10. Motion to contract with Paychex for payroll processing services, effective 1/1/2020.
11. Motion to discuss and act on Commissioner Tuttle's analysis of proposals from 4 prospective vendors to provide 24x7x365 access to on-line resources to facilitate compliance with OSHA/PESH safety requirements on occupational exposure to hazardous chemicals including chemical safety data sheets.
12. Motion to discuss proposals received to provide insurance coverages for CJFD.
13. Motion to discuss proposal from Southern Tier PC to provide computer hardware and software and other peripherals required to establish CJFD's administrative office at 20 South Maple Street.
14. Motion to discuss ordering CJFD wear for active members of member fire departments.

15. Motion to hold CJFD's annual Organizational Meeting for Yr2020 on Wednesday, January 8, 2020 at 5:30pm at South Corning Fire Department, 7 Clark Street, Corning, NY.
16. Motion to discuss firematic-related topics with District Chief and Asst Chiefs.
17. Motion to adjourn the meeting @ ____pm.