

# CORNING JOINT FIRE DISTRICT

## *Organizational Statement*

*Adopted: October 23, 2019*

*Revised:*

Policy #:	
Policy:	Organizational Statement
Effective Date:	October 23, 2019
Authority:	29 CFR 1910.156(b)(1)
Cross-reference:	

The Corning Joint Fire District (“Fire District”) is located in the State of New York, County of Steuben, Town of Corning. The Fire District was organized in 2019 (year), as a district corporation pursuant to the laws of the State of New York for the purpose of providing fire protection. The authority for the organization and operation of the Fire District is set forth in the Town Law in the State of New York. The authority for the Fire District’s exercise of control over the formation, organization, and operation of the constituent companies comprising the fire department of the Fire District is set forth in the Town Law and Not-for-Profit Corporation Law of the State of New York.

The Fire District is organized to: save lives, suppress and control fires, provide basic/support emergency medical services, fire prevention education, hazardous materials response, public assistance during natural emergencies and other activities as deemed to be in the best interest of the residents of the fire district.

Membership of the Fire District is comprised of the active membership of the East Corning Fire Department, Inc., North Corning Volunteer Fire Department, Inc., and the South Corning Area Volunteer Fire Company, Inc. (“Fire Companies”). The total active membership is set at a number determined by the Board of Fire Commissioners of the Fire District. The active members will be comprised of: 1. interior firefighters who shall be SCBA qualified; 2. exterior firefighters who are not required to be SCBA qualified; 3. EMTs and CFRs to provide Basic Life Support (BLS) services; and 4. employees and volunteers to provide administrative services.

It is the commitment of the Fire District and the fire companies that comprise the fire departments of the Fire District, that it will provide to the best of its ability, a safe working environment for its members/employees, endeavor to prevent accidents, illness, fatalities, and comply with all applicable laws and regulations as set forth by the State of New York while performing the organized tasks and prime functions of providing fire protection, fire suppression and other related firematic and VFBL-covered activities,

Training for the entire Fire District Active membership will be held at least once a month. Specialized crews and teams will drill and train as required to maintain their proficiency.

A minimum of three (3) members will serve as the Safety Committee. It will consist of an officer of the Company or Fire District, and any other personnel deemed appropriate by the Board of Fire Commissioners Fire District. The members of the Safety Committee will be appointed at the annual Organization Meeting and at such other times as the Fire District deems necessary.

The Chief or his designee will serve as chairperson at Safety Committee meetings. The Safety Committee will serve in an advisory capacity to conduct research and develop recommendations regarding health and safety, response issues, and to perform periodic safety inspections of district owned properties. The Chief will review these issues and the Safety Committee may then recommend to enact or revoke policies. Issues pertaining to these guidelines will be reviewed by the Fire District. Changes to these guidelines will be acted on by the Board of Fire Commissioners, at a regular Board meeting.

The Chief will appoint firefighters to serve as Safety Officer(s). These appointment(s) will be made annually at the Organization Meeting. A Safety Officer will serve as a member of the Safety Committee. The qualifications and duties of the Safety Officer are outlined in a separate policy document adopted by Fire District.

The Chief or the Board of Fire Commissioners will establish and maintain a record keeping system for: injuries, deaths, exposure to toxic products, infectious disease, membership, personnel information, and inventories, as deemed necessary.

The Fire District will operate in accordance with Fire District Policies and Procedures adopted by the Board of Fire Commissioners and in conformance with standard operating procedures and guidelines set forth in separate documents as promulgated by the Chief upon the approval of the Board of Fire Commissioners pursuant to Town Law §§ 176(11) and (21) and which shall remain in effect until amended or revoked by the Board of Fire Commissioners

This Organizational Statement is hereby adopted by the Board of Fire Commissioners of the Corning Joint Fire District. It shall remain in effect until revoked or revised by a majority vote of the Board of Fire Commissioners.