



**Board of Fire Commissioners Meeting
Virtual Meeting Conducted Using ZOOM**

<https://us04web.zoom.us/j/205011670>

Meeting ID: 205 011 670, 1 (646) 558 8656 US (New York)

Wednesday, April 1st, 2020 @ 5:30pm

Agenda (DRAFT)

1. Call to Order
2. Roll Call of Commissioners present
3. Pledge of Allegiance
4. Motion to approve minutes of regular CJFD Commissioner's meeting on March 4th, 2020 and a special Commissioner's meeting on March 16th, 2020.
5. Motion to extend an offer of employment to Jennifer Mullen as the Secretary of the Corning Joint Fire District at a salary of \$2,000.00 per annum, effective April 1, 2020.
6. Motion to conduct Oath of Office/Swearing In for Jennifer Mullen as Secretary of the Corning Joint Fire District, effective April 1, 2020.
7. Motion to appoint Ryan Burrell as Deputy Chairman of the Corning Joint Fire District.
8. Motion to receive Treasurer's Report.
 - Review & approve payment of monthly bills detailed on Expense Report for 4/1/2020.
 - Motion to ratify Commissioner's verbal approval on March 23rd, 2020 to authorize emergency repairs to Station 34's TA-4 by JPB Fire in the amount of \$1,510.83.
 - Motion to approve submitting a credit card application to Chemung Canal Trust Company and have individual cards to be issued to Chief Brenning, Deputy Chiefs Nehring & Mahnke, and Chairman Shafer.
9. Motion to appoint Station 34 special company nominations of Assistant Chiefs for 2020 per Town Law S176 (11-b). Specifically:
 - Joe Tongue, 1st Asst. Chief (*moving up from 2nd Asst. Chief position due to Brad Jacobus' resignation as 1st Asst Chief*), and
 - Jeff Brenning, 2^d Asst. Chief (*Nominated by Fire Company at special election held on March 2nd, to fill the position formerly held by Joe Tongue*).
10. In accordance with Town Law 176 Section 11b., motion to approve the following dates for member fire companies to nominate a Chief and Assistant Chiefs for appointment to office by the Corning Joint Fire District:

Annually:

- First Thursday in December
- First Saturday in December
- Thursday following the first Tuesday
- Saturday following the first Tuesday
- Thursday following the second Tuesday

In 2020:

- December 3rd, 2020
- December 5th, 2020
- December 3rd, 2020
- December 5th, 2020
- December 10th, 2020

- Saturday following the second Tuesday December 12th, 2020

11. Motion to discuss disciplinary authority of fire companies and CJFD under Town Law 176 Section 10 & 11 and review Station 16 Policy & Procedure on Progressive Discipline.
12. Motion to discuss short/long-term fleet and equipment priorities for the Corning Joint Fire District.
13. Motion to discuss EMS-related topics with District EMS Coordinator.
14. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.
 - "Crash Course" Postponed until September 26th & 27th, 2020
 - Status Update: completion of annual online training requirements by fire company members
 - Other
15. Visitor's Comments
16. Motion to adjourn the meeting @ ____pm.

Next Meeting: Wednesday, May 6th @ 5:30pm via ZOOM