



**Board of Fire Commissioners Meeting
North Corning Fire Department
Wednesday, February 5th, 2020 @ 5:30pm**

Agenda

1. Call to Order
2. Roll Call of Commissioners present
3. Motion to approve minutes of CJFD Commissioner's meeting on December 18, 2019.
4. Motion to approve payment of the invoices detailed on Expense Report for 2/5/2020 (attached)
5. Motion to adopt Resolution 1 of 2020 (attached) transferring \$35,000 in funds raised through the 2020 budget process to four (4) specific capital reserve accounts approved by a vote of qualified electors of the fire district on December 10, 2019.
6. Motion to appoint District Deputy Chief Mike Mahnke as Chairperson of the Safety Committee required as part of the Organizational Statement adopted by CJFD on 10/23/2019.
7. Motion to discuss status of search process for the position of CJFD Secretary.
8. Motion to discuss establishment of a functional procurement and payment approval/remittance process that would apply to all CJFD operations.
9. Motion to discuss holding an Annual Banquet for CJFD in 2020.
10. Motion to discuss fire company fund raising events in 2020, including:
 - SCFD Auxiliary Dinners (2/9, 3/14, 4/11)
 - NCFD Monthly Chicken BBQs, Hall Rentals
 - ECFD Hall rentals (including Friends of the SE Steuben Library), Neighborhood Sale (May), Calendar Drive (Dec)
11. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.
 - Status of PT-43
 - E-LEARNING Online Training
 - Expansion of Knox Box system
 - State Insurance Fund (VFBL) Site Visits; Tuesday Feb 11th.
12. Motion to adjourn the meeting @ ____pm.

Next Meeting: Wednesday, February 19th @ 5:30pm @ SCFD