



**Corning Joint Fire District  
Budget Workshop  
September 23<sup>rd</sup>, 2020 @ 17:30pm  
Station 16 East Corning FD**

1. Meeting called to order at 6:38 by Commissioner Shafer.
2. Members Present: Ryan Burrell, John Clarkson, David Shafer, Brian VanDusen.
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion was made to approve minutes of the CJFD Commissioner's meeting on September 2, 2020 by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
5. Motion was made to review RFP submissions for providing accounting services to the Corning Joint Fire District by Commissioner Clarkson. Second by Commissioner VanDusen. Carried. None opposed.

RFPs from Bonadio in Pittsford, NY, MMB in Rochester, NY, Insero, in Ithaca, NY and EFPR in Corning, NY were reviewed. Commissioner Shafer reviewed the pricing structure of each firm. Conversation ensued. A motion was made to accept the RFP of EFPR in Corning, NY by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.

6. Motion was made to discuss drafts of 2020 Estimated Year – End fund balances, 2021 Statutory Spending Limitation, 2021 Budget for the Corning Joint Fire District by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.

Commissioner Shafer reviewed the year-end fund balance for the Corning Joint Fire District. The estimated year end fund balance will be \$186,792.99 allocated as follows:

ICS Shadow Account:	\$56,228.29
CCTC General Checking Account:	\$55,564.70
CCTC Repair Reserve Account:	\$23,250.00
CCTC Equipment Repair & Replacement Account:	\$9,250.00
CCTC Capital Improvement Reserve Fund:	\$9,250.00
CCTC Apparatus Repair & Replacement Reserve	\$33,250.00

Commissioner Shafer reviewed the Statutory Spending Limit for CJFD in 2021. The statutory spending limit is \$579,130.00

Commissioner Shafer reviewed the 2021 Budget for the Corning Joint Fire District. The budget was discussed in detail and the following was highlighted: no increase in the tax levy for 2021, \$50,000 spend

which represents 10 months of payments (\$36,750) on \$130,000 bond for SCBA purchase and 2 months of payments (\$13,250) on \$725,000 bond for purchase of 2 fleet vehicles.

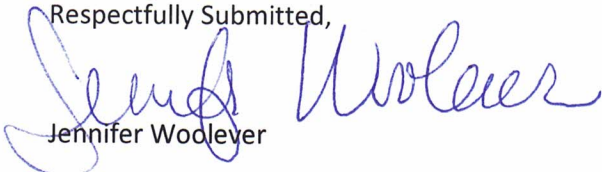
Motion was made to approve the 2021 Corning Joint Fire District budget in consolidated format by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.

Motion was made to review request from Jeff Brenning to host a recruitment event for prospective members at Station 16 on October 21<sup>st</sup> by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed. Motion was made to accept request to host recruitment event by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.

7. Visitor's Comments: There was discussion regarding the strategic plans for capital projects for the Corning Joint Fire District. Specifically regarding new facilities.

8. Motion to adjourn meeting by Commissioner Clarkson. Second by Commissioner Burrell. Meeting adjourned at 7:50

Respectfully Submitted,



Jennifer Woolever

Pro - Tem