



**Board of Fire Commissioners Meeting
Wednesday, December 2nd, 2020 @ 5:30pm**

ZOOM Conference Meeting

Meeting ID: 837 4623 5970

Invite Link: <https://us02web.zoom.us/j/83746235970>

One tap mobile: +16465588656, 83746235970#

Dial in #: +1 646 558 8656 US (New York)

Meeting Minutes

1. Call to Order by Commissioner Shafer at 1731.
2. Roll Call of Commissioners present Burrell, Clarkson, Shafer, Tuttle and VanDusen.
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion to approve minutes of CJFD Commissioner's meetings on November 4th, 2020 by Commissioner Burrell. Second by Commissioner Tuttle. Carried. None opposed.
5. Motion to receive and review the Treasurer's Report.
 - Explanation and discussion led by Treasurer. Motion to approve payment of monthly bills on CJFD's Expense Report for 12/2/2020 by Commissioner VanDusen. Second by Commissioner Tuttle. Carried. None opposed..
 - Discussion of year-end fund balances by Commissioner Shafer. Checking & ICS Shadow account fund balance of approximately \$197,000 noted and proposed transfer of funds to reserve accounts ensued.
6. Motion to discuss the following prospective purchases by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.
 - Procurement of Self-Contained Breathing Apparatus with Related and Incidental Equipment and Services
 - Procurement of 2 new Pumper Tankers in 2021 to replace TA4 (Sta 34) and TA44 (Sta43) @ estimated cost of approximately \$775,000.
7. Motion to discuss 2020 CJFD Elections by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed. Discussion occurred regarding times, notices, location and expectations.
8. Motion to review draft 2021 Meeting Schedule for CJFD Board of Fire Commissioners by Commissioner Clarkson. Second by Commissioner VanDusen. Carried. None opposed. Requesting to continue meetings on the first Wednesday of every month as currently established. Annual meeting and budget meetings potential dates discussed.
9. Motion to discuss EMS-related topics with District EMS Coordinator by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
 - Joanne states that memo from EMSTAR from NYS stating to wear goggles, face shield and mask with any patient contact. Regular glasses are not effective per NYS guidelines. Worried about asymptomatic patients or patients that are not diagnosed with COVID.
10. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.

- Susquehanna Fire Eqpt; Service proposal for Station 34 cascade system. Chief Nehring led discussion.
- Motion to approve the following District SOPs by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.
 - 1.5.1 Social Media- to be sent to Attorney Hannigan to review before approval.
 - 2.0.2 Responding to Potentially Violent Incidents
 - 2.0.12 Post Alarm
 - 2.0.13.1 Safety Vests
 - 2.0.21 Emergency and Non-Emergency Response Modes (2nd review)
 - 2.0.22 Seat Belts
 - 2.0.24 Highway Incidents (2nd Review)
 - 2.0.25.15 Helicopter Landing Zones (2nd Review)
 - 2.0.25.8 Wire Down
 - 5.0.5 Apparatus Operator-Driving Training Program (2nd Review)
 - 5.0.14 Membership Roster Requirements
- Other: Per Chief Brenning, last installation of keysafe completed in M43 today and Gerry will program them on Friday. Chief Brenning would like to do a Press Release in early January on Knox Box capability to educate public and encourage use.
- Chief Brenning reports that Engine 92 needs to go to Syracuse for extensive work/repairs. Estimate to be dropped off tomorrow for review. Will be presented at January meeting or year-end meeting.
- Deputy Chief Nehring requested discussion regarding apparel/job shirts for next year.

11. Visitor's Comments: none

12. Motion to adjourn the meeting @ 1841 pm by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.

Respectfully Submitted,



Jenniffer L. Mullen, CJFD Secretary

Upcoming Events / Important Dates:

- 1) **Tuesday, December 8th**, 2020 Annual Election of Fire Commissioners & Bond Resolution
Corning Town Hall, 6:00-9:00pm
- 2) **Monday, December 28th**; Board of Fire Commissioners Year-End Meeting @ 5:30pm via ZOOM Conference.
Meeting ID: 898 5810 0007 **Invite Link:** <https://us02web.zoom.us/j/89858100007>
One Tap Mobile: +16465588656,89858100007# US (NY) **Dial In Audio:** +1 646 558 8656 US (NY)
- 3) **Wednesday, January 6th**, Corning Joint Fire District 2021 Annual Meeting at 5:30pm via ZOOM Conference Call. The regular monthly meeting of the CJFD Board of Fire Commissioners will be held immediately after the Annual Meeting.
Meeting ID: 847 7825 1907 **Invite Link:** <https://us02web.zoom.us/j/84778251907>
One Tap Mobile: +16465588656,84778251907# US (NY) **Dial In Audio:** +1 646 558 8656 US (NY)