



**Board of Fire Commissioners Meeting  
Wednesday, March 3<sup>rd</sup>, 2021 @ 5:30pm**

**Meeting Minutes**

1. Call to Order by Commissioner Shafer @ 1733.
2. Roll call of Commissioners present: Commissioner Burrell, Commissioner Gridley, Commissioner Shafer, Commissioner VanDusen. Absent: Commissioner Clarkson
3. Pledge of Allegiance led by Commissioner Shafer at 1734.
4. Motion to approve minutes of CJFD Board of Fire Commissioner's meeting on February 3<sup>rd</sup>, 2021 tabled until next month.
5. Motion to receive and review the Treasurer's Report made by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.
  - Motion to review CJFD's 2020 AUD report by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.
  - Motion to acknowledge receipt of \$130,000 in Statutory Bond Funds from the Bank of Greene County on March 1, 2021 made by Commissioner VanDusen. Second by Commissioner Burrell. None opposed.
  - Motion to approve payment of monthly bills on CJFD's Expense Report for 03/03/2021 made by Commissioner Gridley. Second by Commissioner VanDusen. Carried. None opposed.
  - Motion to approve transfer of \$340,000 in funds from CJFD's General Checking account #0297 to CJFD ICS account # xxxxx4090 made by Commissioner Gridley. Second by Commissioner Burrell. Carried. None opposed.
6. Motion to review PESH SH900.1 Summary Report of Occupational Injuries and Illness for CJFD in 2020 made by Commissioner VanDusen. Second by Commissioner Gridley. Carried. None opposed. One VFBL and one Workers' Compensation claim were reported in 2020 and both were recordable.
7. Motion to review summary of Workplace Violence reports for CJFD in 2020 by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed. No reports were received in 2020.
8. Motion to discuss the following prospective purchases made by Commissioner Gridley. Second by Commissioner Burrell. Carried. None opposed.
  - Update on status of purchase order for Scott SCBA.
  - Update on status of planned acquisition of 2 Pumper Tankers; Notice to Bidders published 02/29/2021. Commissioners in agreement to pay for tankers upon receipt of tankers and execution of signed agreement for training.
  - Discussed standardization of rope bag colors to identify rope bags versus other rope for safety discussed by Chief Nehring. Would like to use Tech Rescue Supply due to serviceability and local



access. \$3,980. Rock and Rescue \$3,514 plus shipping. Commissioner Burrell made a motion to purchase supplies from Tech Rescue Supply for items contingent upon no shipping fees. Second by Commissioner Gridley. Carried. None opposed.

- Paper towels and various items for Station 43 for \$72 to be purchased by Commissioner Shafer. Motion by Commissioner Burrell to purchase, seconded by Commissioner Gridley. Carried. None opposed.
- Purchase of 12 Minitor V pagers from Northern Tier Communications- \$324.26 each on NYS Contract. \$3,891.12 total cost. Motion to purchase 12 pagers made by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.

9. Motion to discuss the following fire company fund raising events proposed for 2021 made by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.

- SCFD Auxiliary Dinners: Request from SCFD Auxiliary to hold fund-raising dinners at Station 34 on several occasions in 2021 was reviewed. No alcohol will be sold, and service will be limited to drive-thru until NYS COVID restrictions are lifted.
- NCFD Barbeques: Request from NCFD, Inc. to hold fund-raising chicken barbeques at Station 43 on several occasions in 2021 was reviewed. No alcohol will be sold, and service will be limited to drive-thru until NYS COVID restrictions are lifted.
- ECVD Hall Rentals: Friends of the Southeast Corning Library (April/Sept 2021).
- Motion made by Commissioner Gridley to approve all above listed events. Second by Commissioner VanDusen. Carried. None opposed.

10. Motion to discuss engaging the Town of Corning and Village of South Corning in discussions about strategic planning matters of common interest made by Commissioner Gridley. Second by Commissioner Burrell. Carried. None opposed. Would like to discuss joint venture in municipal building with Town of Corning and Village of South Corning. Per Commissioner Shafer, 5-year lease is currently in place with Village of South Corning. Motion to authorize Fire Commissioners and Chief Brenning to discuss joint venture with Town of Corning and Village of South Corning made by Commissioner VanDusen. Second by Commissioner Gridley Carried. None opposed.

11. Motion to discuss development of recruitment initiatives in 2021 made by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed. Discussion led by Jeff Brenning. He proposes having a Firefighter Experience Camp for 14-16 year olds in Corning area. 2-3 day camp at station 16. Would cover various fire safety issues, basic first aid, CPR, observing fire scenarios, observing vehicle extraction, participating in water games and obstacle course. Would like to hold at end of June 2021. Discussion also ensued about submitting a FEMA SAFER grant before the March 12<sup>th</sup> deadline.

12. Motion to discuss EMS related topics with Joanne made by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.

- CME program with NYS discussed. Motion to approve of EMSTAR Affiliation Agreement (CME agreement) subject to negotiation of certain terms by Joanne made by Commissioner VanDusen. Second by Commissioner Gridley. Carried. None opposed.

13. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs made by Commissioner Burrell. Commissioner by Commissioner VanDusen.

- Susquehanna Fire Eqpt; Service proposal for Station 34 cascade system discussed by Chief Nehring. Air sampling prices clarified.
- FEMA AFG Grant (\$156,256); submitted 2/12/2021.
- SOP's
  - Automatic Fire Alarm Response. Motion to approve by Commissioner VanDusen. Second by Commissioner Burrell Carried. None opposed.

14. Visitor's Comments: None

15. Motion to adjourn the meeting @ 1901 PM made by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jenniffer Mullen". The signature is fluid and cursive, with the first name "Jenniffer" and last name "Mullen" clearly distinguishable.

Jenniffer Mullen, Secretary