



**Board of Fire Commissioners Meeting
Wednesday, April 7th, 2021 @ 5:30pm**

ZOOM Conference Meeting

Meeting ID: 849 8756 8089

Invite Link: <https://us02web.zoom.us/j/84987568089?pwd=bmYrUWhRSFN3WEtaSHhJWXNESk0xUT09>

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Meeting Minutes

1. Call to Order by Commissioner Shafer at 1731.
2. Roll Call of Commissioners present: Commissioner Burrell, Commissioner Clarkson, Commissioner Shafer, Commissioner VanDusen. Absent: Commissioner Gridley.
3. Pledge of Allegiance led by Commissioner Shafer at 1732.
4. Motion to open sealed bids on prospective purchase of 2 Pumper Tankers by Commissioner VanDusen. Second by Commissioner Burrell. Carried.
 - 1 bid submitted by JPB Fire opened and read by Commissioner Shafer. \$751,424.22 for 2 custom built pumper tankers. If both chassis are paid for in full, a discount of \$5,322.38.
5. Motion to approve minutes of CJFD Board of Fire Commissioner's meetings on February 3rd and March 3rd, 2021 as written by Commissioner Clarkson. Second by Commissioner VanDusen. Carried. None opposed.
6. Request from Station 34 to approve nomination of Lindsay McConnell for membership. Motion to approve nomination by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.
7. Motion to receive and review the Treasurer's Report by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.
 - Motion to approve corrected CJFD Expense Report for 03/03/2021 by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.
 - Motion to acknowledge CJFD filing for an extension on our 2020 AUD report to NYS OSC to 04/30/2021 by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to recognize receipt and deposit of 35% dividend checks from Fleury Risk Mgmt. for our VFBL (\$6,983.78) and Workers' Compensation (\$45.86) coverages for the policy period 1/1/2020→7/1/2020 by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 04/07/2021 by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve credit application to Boundtree for \$2,500 for EMS supplies. Will take purchase orders. Motion made by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.
8. Motion to discuss the following prospective purchases by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
 - Gas-powered generator-Station 16. Per Chief Brenning Station 16 able to repair current generator but need will arise to replace. Tabled at this time but will continue to work up pricing.

- East Corning Fire Department has offered to donate trailer to haul UTV. Trailer cost approximately \$8,900.
9. Motion to discuss proposed recruitment initiatives for CJFD:
- CJFD "Firefighter Experience Camp" @ Station 16; Proposed date: 07/7-9/2021. Motion made to fund \$10,000 toward camp project by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.
 - \$172,400 FEMA SAFER grant application submitted 3/11/2021. Reviewed by Commissioner Shafer.
10. Motion to discuss EMS-related topics with District EMS Coordinator by Commissioner VanDusen. Second by Commissioner Burrell. Carried. None opposed.
- EMSTAR Affiliation Agreement (CME Program) reviewed by Joanne. She spoke to Bruce who said EMSTAR will not offer any discounts from the \$300 fee for in-house training. States waiting to hear back from 2 EMT's from North Corning about participating in the program. Dates have not been issued yet.
 - Joanne submitted paperwork for EPCR's. Awaiting approval. States will need QI person to review the EPCR's
11. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
- Susquehanna Fire Eqpt; Service proposal for Station 34 cascade system. Per Chief Nehring quote and explanation for all services was sent to him for review. Tabled for review until later meeting. No other agreement to sign. Only a fee for service.
 - Chief Brenning states all of Station 43's vehicles must go for inspection this month to B&W. M-43 had warranty repair at Fox Auto but headlight was replaced while there. \$94 bill for headlight change. RFP for local vehicle repairs services to be developed by Commissioner Shafer.
 - New air packs Train the Trainer occurring tonight followed by training at each station. Ideas for disposition of old air packs being discussed. Avoca Fire Department interested. Discussion also occurring on using for training packs. Further discussion at next month meeting.
 - SOP's:
 - Deputy Chief Nehring would like to train to policy on Air Packs. Check sheets for SOP's came directly from Scott. Added a station tab and minor changes for inspection. Motion by Commissioner Vandusen to approve SOP's for SCBA Inspections and SCBA Mask Inspections as written. Second by Commissioner Burrell. None opposed.
12. Visitor's Comments: Brad Jacobus states that he would like to consider district wide family picnic. Discussed having event catered to reduce amount of work to volunteers. Motion for Brad to review this and come back for a full proposal at next month's meeting made by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
13. Motion to adjourn the meeting @ 1833 pm by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.

Respectfully submitted,



Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

- 1) **Wednesday, May 5th**, CJFD Board of Fire Commissioners Meeting at Station 34.