



**Board of Fire Commissioners Meeting
Wednesday, May 5th, 2021 @ 5:30pm
South Corning Village Hall (In-Person Meeting)
and**

ZOOM Conference Meeting

Meeting ID: 849 8756 8089

Invite Link: <https://us02web.zoom.us/j/84987568089?pwd=bnYrUWwRSFN3WEtaSHhJWXNESk0xUT09>

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Dial in #: +1 646 558 8656 US (NY)

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Meeting Minutes

1. Call to Order by Commissioner Shafer at 1735
2. Roll Call of Commissioners present: Commissioner Burrell, Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer. Absent: Commissioner VanDusen
3. Pledge of Allegiance led by Commissioner Shafer at 1735
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on April 7th and April 15th, 2021 by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
 - o Station 16 (ECFD): Scott Bullock, EM. Nominated for membership by ECFD on 05/03/2021.
6. Motion to receive and review the Treasurer's Report by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to acknowledge CJFD filing its 2020 AUD report to NYS OSC on 04/30/2021 by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 05/05/2021 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve opening a search for a new Treasurer by Commissioner Gridley. Second by Commissioner Burrell. Carried. None opposed.
7. Motion to discuss the following prospective purchases by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
 - Special Election on Bond Resolution for purchase of 2 new Pumper Tankers; 5/25/2021 discussed. Postings in place as required. Motion to amend Bid Specification to give vendor up to 365 days to deliver the new vehicle after they take delivery of 2 chassis'. Motion by Commissioner Burrell with second by Commissioner Gridley. Carried. None opposed.
 - Chief Nehring discussed perspective purchase of lock system to use cascade system at South Corning. Lock is \$350-400. O2 sensor for 34 replaced. \$116 spent to replace.
8. Motion to discuss proposed recruitment initiatives for CJFD by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
 - Update: "Firefighter Experience Camp" for 14 to 18-year olds @ Station 16; Date: July 7-9, 2021. Chicken bbq to follow after for participants and their families. Registration period open. Lt Brenning to go to media to advertise. Fund raising being held to raise funds for camp experience.
9. Motion to discuss Client Advisory from Attorney Hannigan on Regulating Marijuana Use in the Volunteer Fire Service by Commissioner Clarkson. Second by Commissioner Burrell.

Carried. None opposed. Discussion led by Commissioner Shafer highlighting the points made by Attorney Hannigan.

10. Motion to accept donation of a Hurst EDraulic battery-operated combination extrication power tool to CJFD-Station 16 by the East Corning Fire Department, Inc. (s/n 367491-01; \$11,515.00) by Commissioner Gridley. Second by Commissioner Burrell. Carried. None opposed.
11. Motion to accept donation of a 2021 Rock Solid 8.5x24 Tandem Axle Cargo Trailer to CJFD-Station 16 by the East Corning Fire Department, Inc. (Mfg: Southern Trailer Depot, LLC, VIN# 7H2BE2428MD036054; \$9,470.00) by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
12. Motion to discuss NYS DOH Interim Guidelines for Food Services During the COVID-19 Public Health Emergency and the Steuben County Event Notification form as they relate to rental of fire department facilities and catering services by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed. Discussed guidelines posted by NYS posted on May 3rd, 2021, as well as Steuben County's guidelines for large gatherings. Its reported that NYS will ease restrictions further on May 19th and allow more people into gatherings/venues. Motion to table this matter until further interest is identified and restrictions dissipate by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed. Drive thru fundraising events may continue however as long as social-distancing, disinfection and mask requirements are followed.
13. Motion to approve use of Station 43 for an American Red Cross Blood Drive on/about June 11th by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
14. Motion to discuss EMS-related topics with District EMS Coordinator by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - EMSTAR Affiliation Agreement (CME Program) signed and submitted to EMSTAR. Joanne discussed participants and start of CME program within district. \$100 per participant. CJFD has 15 EMT's interested at this time. Online program will be offered, and participants will have 1 year to complete. Motion to authorize \$100 per participant up to \$2500 for 2021 by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
 - Training module on ePCR's to be started soon. Potential go live date is June 29, 2021. Short form discussed so notes can be taken on-scene and sent with ambulance. May be printed locally. ePCR's can be completed after call. Commissioner Burrell to find short form and obtain local pricing.
 - New CPR mannequins used at local classes and working well per Joanne.
15. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
 - Proposed Mutual Aid Agreement between the Elmira Corning Regional Airport and the Corning Joint Fire District *et al.* Motion to sign agreement by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
 - Area Chief Meeting to be held Wednesday May 19th @ 7pm at Station 43 to discuss guidelines. Motion to approve use of Station 43 for this meeting by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
 - SCBA's from Station 16 have 5 years remaining. Commissioner Shafer to review process for disbursement of state purchased equipment. 10 packs and 22 bottles. Looking to sell 16 packs at station 43. 10 years remaining on these 16 packs. If we could sell these 16 packs to purchase 10 packs that are what is currently being used Chief Mahnke, Brenning and Nehring are agreeable. Chief Brenning would like to discuss sale with various vendors and discuss sale pricing.
 - Most area departments have lifted restrictions on EMT response to COVID calls. Chief Brenning would like the district to lift CJFD response restrictions imposed last year. Motion to lift EMS restrictions on entry to patient home before ambulance arrival by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
 - Chief Nehring states communication errors with crossband have occurred recently. Corning Natural Gas has purchased \$8000 in equipment to alleviate this problem and provide battery back-up and would like to install it at Station 16. Corning Natural Gas will retain ownership, but all equipment be installed at Station 16. Commissioner Shafer requested that an operating agreement or internal

document be created to record what has occurred and definitively identify the equipment that is being installed. Chief Nehring to follow up with equipment list that will be entered into minutes next month.

- Mayday event training May 22 and 23. 20 slots available. Mostly filled at this time. Will need breakfast & lunches for both days. Would like \$600 for meals to cover this for instructors and participants. Motion to approve up to \$600 for rehab/meals by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
- Invites received for 4th of July parades for Bradford and Hammondsport. Participation in parades was approved by the Board of Fire Commissioner's at CJFD's Annual Organizational Meeting on 1/6/2021.

16. Visitor's Comments:

- Thank you from Commissioner Burrell to East Corning Fire Department, Inc. for donating almost \$21,000 in new equipment to help benefit the Fire District.
- Brad Jacobus reported that there will be a CJFD picnic on September 18th at Ellison Road. Brad working with representatives from each station to arrange food and activities. More information to come.

17. Motion to adjourn the meeting @ 1912 pm.

Respectfully submitted,



Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

- 1) **Tuesday May 25th**, Special Election on Bond Resolution to fund purchase of 2 new pumper tankers at the East Corning Fire Department, 11873 East Corning Road, Corning NY. Voting hours: 6-9pm
- 2) **Wednesday, June 2nd**, CJFD Board of Fire Commissioners Meeting at Station 16.