



**Board of Fire Commissioners Meeting
Wednesday, October 6th, 2021 @ 5:30pm
Station 34-South Corning Village Hall (In-Person Meeting)**

and

ZOOM Conference Meeting

Meeting ID: 849 8756 8089

Invite Link: <https://us02web.zoom.us/j/84987568089?pwd=bmYrUWhRSFN3WEtaSHhJWXNESk0xUT09>

One tap mobile: +16465588656,84987568089#,*072450# US (NY)

Dial in #: +1 646 558 8656 US (NY)

Pass Code: 072450

Meeting Minutes

1. Call to Order by Commissioner Shafer at 1735
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer, Commissioner VanDusen. Late: Commissioner Burrell arriving at 1744.
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on September 1, 2021, September 22nd, 2021 and September 28th, 2021 by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
5. Motion to receive and review the Treasurer's Report by Commissioner Gridley. Second by Commissioner VanDusen. Carried. None opposed.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 10/06/2021 by Commissioner Gridley. Second by Commissioner VanDusen. Carried. None opposed.
 - FEMA notified CJFD that application for turn out gear was not approved. \$20,000 in 2021 budget for turnout gear and \$20,000 also in 2022 budget for turnout gear.
 - Motion to approve transfer of \$40,000.00 from CJFD's ICS account # xxxxx4090 to CJFD's General Checking account # xxxxx0297 to cover CJFD's expected operating expenses through 09/30/2021 by Commissioner Burrell. Second by Commissioner Clarkson. Carried. None opposed.
6. Motion to discuss the following prospective purchases by Commissioner Burrell. Second by Commissioner VanDusen. Carried. None opposed.
 - Paving of Station 16 access road: Discussed planned perpetuity use/maintenance agreement between Steele Fndn., Rossettie Family, Corning Vet Hospital, Dalrymple and ECFD/CJFD. Several vendors contacted about paving the road but only one unwilling to give a quote before Spring'22 is Larry's Paving. Discussed suggestion to use rolled asphalt millings as a temporary resolution. Commissioner Gridley willing to donate millings to help temporarily fix until Spring. CJFD will need to obtain a roller to tamp down millings. Commissioner Shafer to discuss temporary plan with Attorney Rossettie for his input.
 - Proposed 2021 Drive-thru "Trunk or Treat" event: CJFD would like to repeat this event as it was very successful last year. Motion by Commissioner VanDusen to approve up to \$600 for the trunk or treat event to include candy, bags, and ad in the paper. Second by Commissioner Clarkson. Carried. None opposed.
7. Motion by Commissioner Burrell to discuss CJFD recruitment initiatives. Second by Commissioner VanDusen. Carried. None opposed.
 - 2021/2022 FF Experience Camps: Jeff Brenning stated that 5 of the participants in the 2021 Camp have signed up with a volunteer fire department in the area. One of them joined CJFD (Station 34). Discussion ensued about initiating planning for the 2022 event. Commissioner Shafer asked if anyone

- has been contacted about creating a promotional opportunity for next year. Jeff said no, so Commissioner Shafer will follow up with a member at Station 16 who is qualified to do this.
- Jenniffer Mullen authorized to investigate opportunities to conduct in school education programs next year during fire prevention week and assess what supplies and training instructors will need.
 - Community outreach ideas discussed. Commissioner Shafer asking for ideas and ways to increase recruitment.
 - Discussed having dialogue with other area departments at Corning Area Chief's meeting to see if they would be interested in participating in the 2022 FF Experience Camp. Jeff Brenning will address this at the next Area Chief's meeting on 0/13/2021.
8. Motion to discuss EMS-related topics with District EMS Coordinator by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
- Status of EMT recertification program with EMSTAR: Joanne will request a schedule from Bruce Erway for recertification training. Commissioner Shafer requested a copy of the Affiliation Agreement for CME training signed with EMSTAR and Joanne will obtain it from Bruce.
 - ePCR: Per Joanne, EPCR rolling out well. No concerns.
9. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
- Per Deputy Chief Mahnke, no pressing concerns.
10. Visitor's Comments: Commissioner VanDusen submitted his resignation as a CJFD Commissioner, effective December 31, 2021. Commissioner Shafer regrettably accepted his resignation and will follow up with Attorney Hannigan for his input on how to fill the 2nd year of Commissioner Vandusen's 2-year term of office.
11. Motion to adjourn the meeting @ 1819pm by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.

Respectfully submitted,



Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

Tuesday, October 19th, 2022 Budget Hearing @ 7pm at Station 16 (ECFD)