



**Board of Fire Commissioners Meeting  
Wednesday, November 3<sup>rd</sup>, 2021 @ 5:30pm  
Station 43-North Corning Fire Department (In-Person Meeting)**

**and  
ZOOM Conference Meeting  
Meeting ID: 849 8756 8089**

**Invite Link:** <https://us02web.zoom.us/j/84987568089?pwd=bnYrUWhRSFN3WEtaSHhJWXNESk0xUT09>

**One tap mobile:** +16465588656,84987568089#,\*072450# US (NY)

**Dial in #:** +1 646 558 8656 US (NY)

**Pass Code:** 072450

**Meeting Minutes**

1. Call to Order by Commissioner Shafer at 1738.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Shafer, Commissioner VanDusen. Absent: Commissioner Burrell, Commissioner Gridley.
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on October 6<sup>th</sup>, 2021, and October 19<sup>th</sup>, 2021 made by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
5. Motion to receive and review the Treasurer's Report made by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
  - Motion to approve payment of monthly bills on CJFD's Expense Report for 11/03/2021 made by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
  - Motion to approve transfer of \$15,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's expected operating expenses through 10/31/2021 by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
6. Motion to discuss status of the following CJFD initiatives by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
  - 2021 Trunk or Treat Event discussed. Timing may have deterred participants from coming out. This was also a school night. Will look at timing next year.
  - Temporary repair of Station 16 access road with rolled asphalt millings to be completed in next couple of weeks per Commissioner Shafer.
7. Motion to discuss the following prospective purchases:
  - Deputy Chief Nehring reported that the hovercraft motor has been repaired at a cost of approximately \$2950 + \$150 return shipping. Deputy Chief Nehring to send Commissioner Shafer the bill when received.
8. Motion to discuss recruitment initiatives for CJFD:
  - 2022 FF Experience Camp- tabled until next meeting.
9. Motion to discuss EMS-related topics with District EMS Coordinator. Joanne not present. Will discuss next month.
  - Status of EMT recertification program with EMSTAR: Copy of signed Affiliation Agreement with EMSTAR for CME training for EMT recertification has been received. Joanne working with Bruce Erway for schedule of classes.
10. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
  - NY Cancer Coverage options for 2022: New member classes available for optional coverage. Current Accident/Disability insurance does not cover cancer. Discussed who is covered and what types of cancer are covered. Commissioner Shafer to follow up with Chief Brenning and Deputy Chiefs. Will bring to December meeting for further discussion.

- CJFD Administrative Policy
  - Policy & Procedure for Driver Enrollment in the NYS DMV LENS Program Policy reviewed. Motion to approve policy as written by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.
- Chief Brenning reported that CJFD's ISO rating was set at 4/4Y. He indicated that he has appealed this rating since we are very close to a 3 rating and has meeting with ISO representative next month to review the report and work on additional points.
- Chief Brenning states Jon Cleveland is requesting to transfer from Station 43 to Station 34. Board referred approval on this matter to the judgement of the line officers.

11. Visitor's Comments: none

12. Motion to adjourn the meeting @ 1802 pm by Commissioner VanDusen. Second by Commissioner Clarkson. Carried. None opposed.

Respectfully Submitted,

*Jennifer L. Mullen, CJFD Secretary*

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**Upcoming Events / Important Dates:**

Wednesday, November 24<sup>th</sup>, 2021: Last Day for Fire District Commissioner candidates to file their name with Secretary Jennifer Mullen

Monday, December 1<sup>st</sup>, 2021, CJFD Fire Commissioner's Meeting at Station 34 at 5:30pm

Tuesday, December 14<sup>th</sup>, 2021, CJFD Annual Election at Corning Town Hall from 6-9pm.

Wednesday, December 29<sup>th</sup>, 2021, CJFD Fire Commissioner's Year-end Meeting at Station 16 at 5:30pm.