



**Board of Fire Commissioners Meeting
Wednesday, February 2nd, 2022
Station 43 North Corning Fire Dept, Inc. (In-Person Meeting)**

and

ZOOM Conference Meeting

Meeting ID: 849 8756 8089

Invite Link: <https://us02web.zoom.us/j/84987568089?pwd=bmYrUWhRSFN3WEtaSHhJWXNESk0xUT09>

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Pass Code: 072450

Meeting Minutes

1. Call to Order by Commissioner Shafer @ 1736.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer. Excused: Commissioner Burrell (*e.g. Fire Call; he later joined the meeting during discussion of Agenda item# 9*)
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on December 29th, 2021, January 4th, 2022 (Annual Organization Meeting) and January 4th, 2022 (Regular monthly meeting) by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
5. Motion to receive and review the Treasurer's Report by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 02/02/2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve transfer of \$50,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
6. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Paving project-Sta 16- Commissioner Shafer working on proposal. Working with Steve Rossettie on scope of services/request for proposal. Chief Brenning states will have Steve Christy help create technical specs on what is needed for the parking lot.
 - RFQ for \$700,000 in loan financing for purchase of 2 new pumper tankers arriving in July 2022 in process. Commissioner Shafer discussed with Terry Hannigan who indicates this does not need to go out to a public referendum. He recommends sending it to 3 local banks for comparative rates approximately 60 days before loan needs to close.
7. Motion to discuss the following prospective purchases by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
 - Computer monitors (3) for Sta 43 office (est \$540) from Staples. Motion to approve purchase by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
 - Radio programming cable/software (est \$325). Motion to approve purchase by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
 - NYSAFD Leadership Summit May 5-7, 2022 at Turning Stone. Tabled for further discussion at next meeting.

8. Motion to discuss recruitment initiatives for CJFD by Commissioner Clarkson. Second by Commissioner Eccleston. Carried
- 2022 FF Experience Camp: Jeff Brenning will hold a planning meeting on February 17th.
9. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
- Two CJFD members enrolled in a NYS EMT class (\$800 each) and one member is enrolled in a recertification class (\$350). Payment required up front but when participants pass their NYS licensing exam, CJFD is refunded for the cost of the class. Participants will be required to sign a release form authoring release of class participation and test performance to the district. Commissioner Gridley made motion to approve payment. Second by Commissioner Eccleston. Carried. None opposed.
 - ISO visit yesterday for review. Chief Brenning seeking upgrade Class 4 to Class 3. States glitch was found in their computer program and it may facilitate this reclassification.
 - \$1500 approved for trailer lettering at previous meeting. Chief Brenning requesting to re-letter 3 vehicles with the same amount of money. Brush 43 will be reclassified as Brush 47 and Rescue 16 as Rescue 47. Commissioner Burrell states would like lettering estimate on Engine 25 and M-43. Chief Brenning and Deputy Chief Nehring to request estimate on the vehicles noted above. Using the \$1500 approved funds, lettering to be completed on needed vehicles.
 - Chief Brenning would like to sell SP-43. Discussed using Auctions Unlimited to facilitate sale of this asset. Commissioner Shafer to set up account.
 - Chief Brenning states in need of gloves and hoods. \$96 per pair for gloves. Commissioner Shafer to review for state bids.
 - Commissioner Burrell returned from a fire call and joined the meeting at this time.
 - Discussion regarding saving gas receipts. Chief Brenning asks if gas receipts need to continue to be saved. Per Commissioner Shafer and Commissioner Burrell the records are very detailed. A multi-page report is generated each month with details of mileage and sign-in. Commissioner Shafer states receipts do not need to continue to be saved.
 - District SOPs:
 - 1.0.10 Social Media reviewed. Commissioner Burrell discussed feasibility of using firefighter helmet cameras. Discussed vetting material and when it is appropriate to use. Discussed if this would be FOIA eligible, risks and benefits of having and appropriate use. Work on drafting an appropriate SOP will continue with assistance from Attorney Hannigan.
10. Visitor's Comments: none
11. Motion to adjourn the meeting @ 1848 pm by Commissioner Clarkson. Second by Commissioner Eccleston. Carried. None opposed.

Respectfully submitted,



Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

Wednesday, March 2nd, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.