



**Board of Fire Commissioners Meeting  
Wednesday, April 6<sup>th</sup>, 2022  
Station 43 North Corning Fire Dept, Inc.**

**Meeting Minutes (DRAFT)**

1. Call to Order at 1731 by Commissioner Shafer
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer Absent: Commissioner Burrell
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on March 2<sup>nd</sup>, 2022 by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District by Commissioner Eccleston. Second by Commissioner Clarkson. Carried. None opposed.
  - Station 34 (SCFD): Jeffrey Adams
  - Station 43 (NCFD): Dylan Kapral

Motion by Commissioner Eccleston with second by Commissioner Gridley to accept the following Leave of Absences and Terminations as noted below:

- Leave of Absence Requests: Station 34: Pat Conti requesting since January 1, 2022 for personal reasons. Max Sevret effective March 28, 2022 until end of June for work training.
  - Termination: Station 43: Matt Cook changing from active to social member.
6. Motion to receive and review the Treasurer's Report by Commissioner Eccleston. Second by Commissioner Gridley.
    - Note receipt of \$567,093 payment from the Town of Corning on 3/7/2022 for CJFD's 2022 Tax Levy.
    - Motion to approve payment of monthly bills on CJFD's Expense Report for 04/6/2022 by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
    - Motion to approve transfer of \$510,000.00 of 2022 Tax Levy revenue in CJFD's General Checking account# xxxxx0297 to CJFD's ICS account# xxxxx4090 by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
    - Review notice of 35% Dividend on VFBL premiums paid to Fleury Risk Mgmt / NYSIF from 7/1/20-7/1/21 (\$12,754.74).
    - Review CJFD's engagement letter with EFPR for development of CJFD's 2021 AUD report and audit of its 2021 financial statements.
  7. Motion to discuss status of putting SP43 out to auction with Auctions International by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed. Commissioner Shafer met with representative in middle of March. Numerous pictures were taken and Commissioner Shafer is waiting to hear about posting status. CJFD may turn down or accept any and all bids or counter-offer.
  8. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
    - Paving project-Station 16 discussion held.

- Renovation project-Station 16 truck bay discussion held.
- RFQ for \$700,000 in loan financing for purchase of 2 new pumper tankers. Looking at statutory bonds through several banks. Encouraged by Attorney Hannigan to secure financing soon to determine interest cost.
- RFQ for landscaping services for Station 16. Request for proposal attached. Motion to approve RFQ for vendor to bid on by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
- Discussion about status of transferring ownership of Stations 16 & 43 to CJFD. Signed by both departments. Records for station 16 completed recently. Commissioner Shafer would like to complete title search for station 43. Motion made by Commissioner Clarkson to order title search. Second by Commissioner Eccleston. Carried. None opposed.
- Discussion about status of Feasibility Study for replacing Station 34. Discussion regarding estimated costs and study findings. Village of South Corning to be included with discussion.
- Chief Nehring reports Andy Nixon and Fran Mayer made boat repairs (lights on boat trailer, repaired search and scene lighting, bracket for sonar repaired)
- Class for elevator rescue this weekend. Deputy Chief Nehring re CJFD purchase 2 sets of elevator keys for district at \$235 each. Motion to approve up to 2 sets of keys by Commissioner Eccleston with second by Commissioner Clarkson. Chief Nehring will determine what is needed after the class.
- Cost of Thermal Imaging Cameras has increased to nearly \$3,000 each. Per Chief Nehring will order 2 TIC's instead of 3 in our 2022 budget due to price increase. Motion by Commissioner Eccleston to approve. Second by Commissioner Gridley. Carried. None opposed.
- Pump training on engine 70- butterfly valve does not seal. \$2100 for a new generic model. \$3000 for a new matching model. Chief Nehring states JPB Fire will need to open the pump to determine if this can be repaired or needs full replacement. He will report back at next month's meeting.
- Cameron Smith requests to use Station 43 firehall for church gathering on Sundays from now until further notice. Will pay \$50 each hall rental to use. Discussed hall rental agreement and ability to revoke at any time. Motion by Commissioner Eccleston to allow hall rental secondary to approval by NCFD and execution of a signed hall rental agreement. Second by Commissioner Clarkson. Carried. None opposed.

9. Motion to discuss recruitment initiatives for CJFD by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.

- 2022 FF Experience Camp- Will be first week in August (4, 5, 6). Scott Bullock putting together videos for promotional material. Meeting with participants to organize. Forest View Gang Mills is offering to join and assist. List being completed on bags/water bottles etc to purchase. Looking to reach out to last year's members to help get reengaged.

10. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.

- District SOPs:
  - 1.0.10 Social Media. Discussed body cameras in training activities. Attorney Hannigan is working on draft agreement with social media. Chief Nehring discussed having a CJFD social media page. Could place up events such as FF camp, praise of firefighter completing classes/training. Discussion regarding creation of Facebook page with Chief Nehring offering to create a CJFD Facebook page and not launching until reviewed by CJFD Commissioners. Motion made by Commissioner Gridley to have this created by Chief Nehring to prepare for Commissioner review at next meeting. Second by Commissioner Eccleston. Carried. None opposed. Will not be "live" until reviewed by Commissioners.
  - Discussion about creating a job title for "SCBA Qualified-Exterior Only" for CJFD members. Per Chief Nehring there is no precedent based on this as NYS does not have best practice on this. Discussed need for trouble shooting equipment and skill gap for this possible position. Further discussion to be held. Tabled for further discussion at later time.
  - Fire Prevention Request for funds to prepare for October fire prevention week at Smith school. Motion made by Commissioner Gridley for \$2000 educational budget. Second by Commissioner Eccleston. Carried. None opposed.
  - Joanne Woodard requesting \$200 for NYS DOH lab recertification to continue glucose testing etc on scene. Motion made by Commissioner Gridley to approve. Second by Commissioner Eccleston. Carried. None opposed.

- Chief Nehring states block above door at station 34 getting worse. Exposed outlets remain. No building maintenance that was noted has been completed. Chief Nehring requesting follow up on these issues including grate repair. Commissioner Shafer to follow up with Mayor Thomas on needed repairs. List to be supplied by Chief Nehring.
- Station 43 requesting use of logo for gifts for their banquet. Approval granted. Chief Nehring to share logo with station 43 members.
- NCFD will hold Chicken BBQs on May 22 and August 2. Motion to approve events by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.

11. Visitor's Comments: None

12. Motion to adjourn the meeting @ 1911 by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.

Respectfully Submitted,

Jennifer L. Mullen, CJFD Secretary

**Upcoming Events / Important Dates:**

Wednesday, May 4<sup>th</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.