



**Board of Fire Commissioners Meeting  
Wednesday, May 4<sup>th</sup>, 2022  
Station 43 North Corning Fire Dept, Inc.**

**Meeting Minutes (DRAFT)**

1. Call to Order @ 1732
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer. Absent: Commissioner Burrell
3. Pledge of Allegiance
4. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on April 6<sup>th</sup>, 2022 by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
5. Motion to receive and review the Treasurer's Report by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
  - Motion to approve transfer of \$27,800 overage on 2022 tax levy from CJFD's General Checking account# xxxxx0297 to CJFD's interest-bearing ICS account# xxxxx4090 by Commissioner Gridley. Second by Commissioner Eccleston. These funds and accrued interest will be earmarked to offset CJFD's 2023 tax levy in accordance with NYS OSC requirements.
  - Motion to approve payment of monthly bills on CJFD's Expense Report for 05/4/2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
  - Motion to approve transfer \$15,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
  - Review status of CJFD's engagement with EFPR for development of our 2021 AUD report and audit of our 2021 financial statements reviewed by Evan Brown.
6. Motion to discuss and act on outcome of RFQ for \$700,000 in loan financing for purchase of 2 new pumper tankers which closed on Tuesday, May 3<sup>rd</sup>, 2022 at 5pm by Commissioner Eccleston. Second by Commissioner Clarkson. Carried. None opposed. RFP for bond financing was sent to 3 banks. Five Star reported that they can't finance beyond 5 years. Chemung Canal did not respond. Bank of Greene County responded and their proposal is attached. They offered a graduated interest rate over the term of the loan with a net interest rate of 2.8276%. Total estimated purchase cost is \$760,000 and CJFD will pay \$60,000 out of it's 2022 Operating Budget. First installment payment on the bond is due July 1, 2022 and is expected to be \$78,675. Making our first installment payment in 2022 will save approximately \$8,000 in interest charges over the 9 year term of the loan. Total interest cost over the life of the loan is expected to be \$93,607. Funds will be wired to our account and CJFD will pay JPB upon acceptance of the 2 tankers.

Motion by Commissioner Eccleston to approve Resolution# 2022-2 resolving to approve the bond financing proposal from Bank of Greene County. Second by Commissioner Clarkson. Carried. None opposed.
7. Motion to discuss and act on status of RFQ for landscaping services at Station 16 that closed on Tuesday, May 3<sup>rd</sup>, 2022 at 5pm by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed. RFQ was published in The Leader and one proposal was received from Brenning Enterprises. Motion by Commissioner Gridley to approve Resolution# 2022-3 accepting the bid for landscaping services submitted by Brenning

Enterprises for station 16 (and may, at CJFD's discretion be expanded to include station 43). Seconded by Commissioner Eccleston. Carried. None opposed.

8. Motion to discuss and act on results of auction of SP43 by Auctions International which closed at 6pm today. Second by Commissioner Eccleston. Carried. None opposed. Motion by Commissioner to approve Resolution# 2022-4 accepting the top bid of \$7,200 for SP-43 that was submitted by LeadRockBuyer. Second by Commissioner Eccleston. Carried. None opposed.
9. Motion to discuss and act on status of CJFD's 2003 Bullard Thermal Imaging Camera (TIC) (Asset# 00305) by Commissioner Eccleston. Second by Commissioner Clarkson. Carried. None opposed. CJFD recently purchased 2 new TIC's in accordance with the 2022 Budget.. Asst. Chief Nehring reports that the Bullard TIC is severely out-dated and likely has little or no salvage value. Motion by Commissioner Eccleston to approve Resolution 2022-5 resolving to dispose of the 2003 Bullard TIC. Second by Commissioner Clarkson. Carried. None opposed.
10. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
  - Renovation project-Sta16 truck bay tentative date of completion May 24, 2022.
  - Discussion about status of Feasibility Study for replacing Station 34. Chief Brenning and Commissioners Burrell and Shafer met with South Corning Village Trustees at a public meeting last week to encourage their participation in the project. . They said they would discuss it further and respond. .
  - AED discussion: FR2 and Physio units have been discontinued. Commissioner Shafer spoke with Cardiac Life and was not able to obtain pads for FR2. May be able to find pads for Physio at possible cost of \$115. New AED Physio Control is approx. \$2800. Per Jeff Brenning, Firehouse Subs issues grants for AEDs on a quarterly basis.
  - Verizon rep contacted Commissioner Shafer and reported that he could save us money if we switched wireless service for the 6 tablets in our front line EMS vehicles from their priority network to another plan. We currently unlimited gb data usage on their priority network but we use less than 1 gb per month. Switching to another network would save \$138/month but we would lose first priority status if their towers become overloaded.. Chief Nehring notes that this summer we will be uploading pictures/information etc and concerned with overage fees. Commissioner Shafer suggested tabling this issue for 3 months until after the summer season work activities conclude and then reassess usage patterns and cost comparison..
11. Motion to discuss recruitment initiatives for CJFD by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
  - 2022 FF Experience Camp updated completed by Jeff Brenning. Currently on track for camp first week of August. On track with current budget. Bags and bottle estimate \$1320 for camp participant. Would like District polos/tee-shirts for this event to be purchased in June. Would like to build burn pods and cover with tin roofing to avoid fighting elements. Jeff to bring back quotes for apparel next meeting. Discussed schools and other fire departments joining in to help promote this event.
12. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
  - District SOPs:
    - x.x.xx Knoxbox Key Emergency Access Policy created by Chief Nehring. Will be on IAR mapping. Keycodes are not to be shared. Motion to approve as written by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
  - Other:
    - Red Cross looking for permission to use station 43 on June 10<sup>th</sup> for a blood drive. Motion to permit use by Commissioner Clarkson contingent upon signing a lease agreement with North Corning Fire Department. Second by Commissioner Eccleston. Carried. None opposed.
    - Resignation accepted from Max Sevret from station 34. Motion to accept resignation by Commissioner Eccleston, Second by Commissioner Clarkson, Carried. None opposed.

- Station 34 requesting to hold a chicken bbq on May 24, 2022. Motion to allow Station 43 and 34 to hold chicken BBQs for the 2022 BBQ season by Commissioner Eccleston. Second by Commissioner Clarkson. Carried. None opposed.
- Budget workshop moved from August 24th, 2022 to August 17<sup>th</sup>, 2022.
- Commissioner Shafer discussed possible travel policy and reimbursement of mileage. Would like to have structured to encourage use of District vehicle first with special permission for mileage reimbursement. Commissioner Shafer to work on policy for this.
- Draft of Facebook page for CJFD reviewed for Fire Commissioners. Motion by Commissioner Eccleston to approve CJFD Facebook page. Second by Commissioner Gridley. Carried. None opposed.
- Discussed lettering of trailers and Engine 25. Discussed if \$2000 will cover total. Motion by Commissioner Gridley with second by Commissioner Eccleston to allocate \$2500 for lettering. Carried. None opposed.

13. Visitor's Comments: none

14. Motion to adjourn the meeting @ 1918 pm by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.

Respectfully submitted,

Jennifer L. Mullen, Secretary

**Upcoming Events / Important Dates:**

*Wednesday, June 1<sup>st</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.*

*Wednesday, June 1<sup>st</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.*

*Wednesday, July 6<sup>th</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.*

*Wednesday, August 3<sup>rd</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.*

*Wednesday, August 17<sup>th</sup>, 2022, CJFD Fire Commissioner's 2023 Budget Workshop at Station 43 at 5:30pm.*