



**Board of Fire Commissioners Meeting
Wednesday, June 1st, 2022
Station 43 North Corning Fire Dept, Inc.**

Minutes

1. Call to Order by Commissioner Shafer at 1739.
2. Roll Call of Commissioners present: Commissioner Burrell, Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on May 4th, 2022 by Commissioner Eccleston. Second by Commissioner Clarkson. Carried. None opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District pending approval by Station 34 by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
 - Station 34 (SCFD): Kristen Abbate, Nathan JenningsMotion to approve the following nomination pending approval by Station 43 by Commissioner Eccleston. Second by Commissioner Clarkson. Carried. None opposed.
 - Station 43 (NCFD): Michael OkonskyMotion to accept resignations of Cameron Smith and Katelyn Beck from Station 43 by Commissioner Burrell. Second by Commissioner Gridley. Carried. None opposed.
6. Motion to receive and review the Treasurer's Report by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 06/1/2022 with addition of Steuben County Fire Chiefs for \$50. NAPA \$5.99 NYS Homeland Security (Fire Academy) \$100. Total \$155.99 by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
 - Motion to approve transfer of \$105,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
 - Review status of CJFD's engagement with EFPR for development of our 2021 AUD report and audit of our 2021 financial statements.
 - Review status of sale surplus assets: e.g. SP43. Commissioner Shafer states that check for \$7,170 was sent today per Auctions International.
 - Review status of \$700,000 Statutory Bond financed by Bank of Greene County for the purchase of 2 new tankers.
7. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
 - Paving project-Station 16. Commissioner Shafer awaiting callback from Steve Rossettie on status of RFP for project.
 - Discussion about status of transferring ownership of Stations 16 & 43 to CJFD. Chicago Title completing title search. It will cost approximately \$2,500 and take a couple of months to complete.
 - Discussion about status of Feasibility Study for replacing Station 34.

8. Motion to discuss recruitment initiatives for CJFD by Commissioner Clarkson. Second by Commissioner Burrell. Carried. None opposed.
- 2022 FF Experience Camp August 4-6, 2022. Quotes for lumber for fire pods- Home Depot \$2,285.69 was the lowest. Pods were to show with sprinkler and one without to demonstrate the difference. Forest View Gang Mills willing to help with food funding. Other funding expected per Commissioner Shafer. Motion to approve purchase of lumber at \$2,285.69 by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
9. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
- Update: Mutual Aid Response Policy. Chief Brenning suggests changing dispatch protocol and have Steuben County dispatch all three stations during calls instead of individual stations thereby pooling all resources into one call. Motion to approve changes to mutual aid response policy by Commissioner Eccleston. Second by Commissioner Gridley. Carried. None opposed.
 - BLSFR vehicle registration sticker received from NYSDOH Registration. It will be placed on Rescue 47.
 - Chief Brenning reported that CJFD lettering has been completed for Engine 92, Engine 70 and Brush 34 and that it looks great. Trailers will be taken one at a time to their shop to complete. With remaining funds allocated to the project they will also to re-lettering Medic-37.
 - Chief Brenning also reported that after the delivery of our 2 new pumper tankers we should consider repositioning Engine 70 to Station 43 and then downsizing outdated apparatus (e.g. Engine 59 and Tankers 4, 20 and 44). Chief Brenning would like permission to look at interest for sale of Engine 59. Per Commissioner Shafer, if value of surplus vehicles is under \$20,000 it will only require a board resolution. If their value is \$20,000-\$100,000, sale will require board resolution and permissive referendum. Commissioner Shafer to reach out to Attorney Hannigan for clarification on the definition of "value". Chief Brenning to reach out to possible buyers to seek interest.
10. Visitor's Comments: Commissioner Clarkson states that Harry Cross is paying for all landscaping supplies for Station 43 out of his own pocket. States moving forward for Harry to save receipts for reimbursement of purchases. Small gas can will be kept at 43 for fuel and Chief Brenning to drop off pre-mix.
11. Motion to adjourn the meeting @ 6:35pm by Ryan Burrell. Seconded by Larry Eccleston and carried.

Respectfully submitted,



Jenniffer L. Mullen, Secretary

Upcoming Events / Important Dates:

Wednesday, July 6th, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.
Wednesday, August 3rd, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.
Wednesday, August 17th, 2022, CJFD 2023 Budget Workshop at Station 43 at 5:30pm (NEW DATE)
Wednesday, September 7th, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm
(INCLUDING vote on 2023 Proposed Budget).