



**Board of Fire Commissioners Meeting
Wednesday, July 6th, 2022
Station 43 North Corning Fire Dept, Inc.**

Minutes

1. Call to Order by Commissioner Shafer at 1739
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer Absent: Commissioner Burrell, Commissioner Eccleston
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on June 1st, 2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District. *See vote below in visitor comment.*
 - Station 34 (SCFD): Tiegen Brown
6. Motion to receive and review the Treasurer's Report by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 07/6/2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve transfer of \$35,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Review status of CJFD's engagement with EFPR for development of our 2021 AUD report and audit of our 2021 financial statements. Audit report reviewed by Commissioner Shafer.
7. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - Paving project-Station 16. Town Highway Supervisor advised by Town Attorney that he is not able to pave driveway. Working on finding contractor to complete.
 - Discussion about status of transferring ownership of Stations 16 & 43 to CJFD
 - Discussion about status of Feasibility Study for replacing Station 34. S. Corning Village Trustees are on-board with study participation. LaBella will update the prior feasibility study to include the Villages assets and requirements. Town to pay for study.
 - Proposed sale of surplus assets r/t selling of 4 vehicles. Questions sent to Attorney about requirements for disposition of these assets such as a permissive referendum. Chief and 3 other members of the district will travel to IL on July 26-27 to evaluate work completed to date on our 2 new pumper tankers.
8. Motion to discuss recruitment initiatives for CJFD by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
 - 2022 FF Experience Camp – 28 days remaining until camp. 20 students are enrolled (including 4 returning from last year). Would like to fill up another 10 spots. Schedule reviewed. Forest View Gang Mill Fire District has offered to make a contribution towards estimated \$3000 cost of food. Home Depot willing to donate all the sheet rock for burn pods for the camp and put in several other items for prizes etc. Remaining cost of burn pods is \$4,000 (\$2,749 for steel + \$800 for building supplies). Elks club grant application submitted and \$2,000 was granted. To be sent to South Corning (station 34) association. \$2,000 being requested for camp supplies. Motion made to approve by Commissioner

Gridley. Second by Commissioner Clarkson. Carried. None opposed. Tiegen's father is in communications and offered to help with video. Jeff working with him in regard to video services. Working with past member to take pictures. Motion by Commissioner Clarkson with second by Commissioner Gridley to create video of camp at estimated cost of \$1,000. Motion carried. None opposed. Wrapping up car delivery for extrication project.

9. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
- Air packs- safety issue notice received from Scott. Stated no issues after flow tested but rechecking on August 1st.
 - Insurance claim submitted to from McNeil for turnout gear damaged in a recent mutual aid response to Caton. Must notify Caton Chief that we are submitting claim.
 - Community Service Programs (i.e. Smoke Alarms, Fire Prevention, etc): Community Education project presentation completed by Jennifer Mullen.
 - Discussion occurred regarding ideas and funding. Discussion regarding picnic. Derrike Kennedy and Beth Cleveland in charge. Would like to have installation dinner next year. For this year, would like to have awards at the picnic to cover the last two years. Estimating \$5,000 in the budget. August 17th and will be at Herlich Farms.
10. Visitor's Comments: Brad Jacobus requesting tentative approval of Tiegen Brown's membership application pending background check. Motion to approve Tiegian by Commissioner Gridley, with second by Commissioner Clarkson, contingent on Station 34 nomination on 7/11/22 and an acceptable background check. Carried. None opposed.
11. Motion to adjourn the meeting @ 1902pm.

Upcoming Events / Important Dates:

Wednesday, August 3rd, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.
Wednesday, August 17th, 2022, CJFD 2023 Budget Workshop at Station 43 at 5:30pm (NEW DATE)
Wednesday, September 7th, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm (INCLUDING vote on 2023 Proposed Budget).