



**Board of Fire Commissioners Meeting  
Wednesday, July 6<sup>th</sup>, 2022  
Station 43 North Corning Fire Dept, Inc.**

**Meeting Minutes**

1. Call to Order by Commissioner Shafer at 1739
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer Absent: Commissioner Burrell, Commissioner Eccleston
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on June 1<sup>st</sup>, 2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District. *See vote below in visitor comment.*
  - Station 34 (SCFD): Tiegen Brown
6. Motion to receive and review the Treasurer's Report by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
  - Motion to approve payment of monthly bills on CJFD's Expense Report for 07/6/2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
  - Motion to approve transfer of \$35,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
  - Review status of CJFD's engagement with EFPR for development of our 2021 AUD report and audit of our 2021 financial statements. Audit report reviewed by Commissioner Shafer.
7. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
  - Paving project-Station 16. Town Highway Supervisor advised by Town Attorney that he is not able to pave driveway. Working on finding contractor to complete.
  - Discussion about status of transferring ownership of Stations 16 & 43 to CJFD
  - Discussion about status of Feasibility Study for replacing Station 34. Village is on-board with study participation. New proposal sent to town and village portion of the study being completed. Town to pay for study.
  - Proposed sale of surplus assets r/t selling of 4 vehicles. Questions sent to Attorney and awaiting response. If over \$20,000 must have permissive referendum. Chief traveling out to pick up new pumper tankers on July 26-27.
8. Motion to discuss recruitment initiatives for CJFD by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
  - 2022 FF Experience Camp – 28 days remaining until camp. 20 students enrolled. 4 returning from last year. Would like to fill up another 10 spots. Schedule reviewed. Painted Post willing to possibly donate \$1,500 for food purchase. Estimate is approx. \$3,000. Home Depot willing to donate all the sheet rock for the camp and put in several other items for prizes etc. Bill for \$2,749 for steel and \$800 for building supplies. Approx \$4,000 being requested. Elks club grant application submitted and \$2,000 to be submitted. To be sent to South Corning (station 34) association. \$2,000 being requested for camp supplies. Motion made to approve by Commissioner Gridley. Second by Commissioner Clarkson.

Carried. None opposed. Tiegen's father is in communications and offered to help with video. Jeff working with him in regard to video services. Working with past member to take pictures. Motion by Commissioner Clarkson with second by Commissioner Gridley to create video of camp. Wrapping up car delivery for extrication project.

9. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
- Air packs- safety issue notice sent out. Stated no issues after flow tested but rechecking on August 1<sup>st</sup>.
  - Insurance claim from McNeil. Must notify Caton Chief that we are submitting claim.
  - Community Service Programs (i.e. Smoke Alarms, Fire Prevention, etc) Community Education project presentation completed by Jenniffer Mullen.
  - Discussion occurred regarding ideas and funding. Discussion regarding picnic. Derrike Kennedy and Beth Cleveland in charge. Would like to have installation dinner next year. For this year, would like to have awards at the picnic to cover the last two years. Estimating \$5,000 in the budget. August 17<sup>th</sup> and will be at Herlich Farms.
10. Visitor's Comments: Brad Jacobus requesting tentative approval of Tiegan Brown pending background check. Motion to approve Tiegan by Commissioner Gridley, with second by Commissioner Clarkson, contingent on Station 34 nomination and background check. Carried. None opposed.
11. Motion to adjourn the meeting @ 1902pm.

Respectfully submitted,



Jenniffer L. Mullen, CJFD Secretary

**Upcoming Events / Important Dates:**

Wednesday, August 3<sup>rd</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.  
Wednesday, August 17<sup>th</sup>, 2022, CJFD 2023 Budget Workshop at Station 43 at 5:30pm (NEW DATE)  
Wednesday, September 7<sup>th</sup>, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm  
(INCLUDING vote on 2023 Proposed Budget).