



**Board of Fire Commissioners Meeting
Wednesday, September 7th, 2022
Station 43 North Corning Fire Dept, Inc.**

Minutes

1. Call to Order by Commissioner Shafer @ 1731
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer. Commissioner Eccleston in route to meeting (time of arrival noted below). Absent: Commissioner Burrell.
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion by Commissioner Gridley to open and announce results of sealed bids received in response to our public notice of August 17th, 2022, that 3 tankers owned by CJFD are for sale. Second by Commissioner Clarkson. Carried. None opposed. Bids opened and announced. Commissioner Gridley then recused himself from discussion on the outcome of the bids to avoid the appearance of a conflict of interest. Commissioner Gridley's recusal left the Board without a quorum on this matter until Commissioner Eccleston arrives. Chairman Shafer tabled further discussion/action on the bids until Commissioner Eccleston joins the meeting and moved on to the next item on the Agenda
5. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on August 3rd, 2022, and CJFD Budget Workshop on August 17th, 2022 by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed. Bids were opened and announced.
6. Motion by Commissioner Clarkson to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District. Second by Commissioner Gridley. Carried. None opposed.
 - Station 16 Allan Atherton
 - Station 34 Matthew Cook
7. Commissioner Eccleston arrived at 1752. Commissioner Gridley recused himself from discussion about the bids received and left the head table. Discussion resumed on bids received for CJFD's 3 tankers.
 - Following discussion, motion made by Commissioner Eccleston to accept the high bid of \$3,601.14 from Zachary Imes to purchase CJFD's 1992 GMC Tanker (Tanker 4; VIN# 1GDP7H1J7NJ523612. CJFD Asset# 02203). Second by Commissioner Clarkson. Carried. None opposed.
 - Following discussion, motion made by Commissioner Eccleston to accept a bid of \$15,001.00 from Hornby Fire Department to purchase CJFD's 1995 International Tanker (Tanker 20; VIN# 1HTSDADR9SH671704. CJFD Asset# 02003). Second by Commissioner Clarkson. Carried. None opposed.
 - Following discussion, motion made by Commissioner Eccleston to accept a bid of \$5,600.00 from River Road Farms to purchase CJFD's 2008 Freightliner Tanker (Tanker 44; VIN# 1FVACYBS08H277357. CJFD Asset# 02197). Second by Commissioner Clarkson. Carried. None opposed.Commissioner Gridley then returned to the head table.

8. Motion to receive and review the Treasurer's Report by Commissioner Gridley. Second by Commissioner Clarkson. Carried. None opposed.
- Motion by Commissioner Gridley to approve transfer of \$54,646.22 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover amount payable from CJFD's 2022 Operating Budget to pay for 2 new tankers from Toyne/JPB Fire. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion by Commissioner Gridley to approve payment of \$754,646.22 to JPB Fire/Toyne for 2 new 2022 tankers that have been accepted by the Corning Joint Fire District. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion by Commissioner Gridley to approve payment of monthly bills on CJFD's Expense Report for 09/7/2022. Second by Commissioner Clarkson. Carried. None opposed.
 - Motion by Commissioner Gridley to approve transfer of \$50,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses. Second by Commissioner Eccleston. Carried. None opposed.
 - Review status of CJFD's engagement with EFPR for development of our 2021 AUD report and audit of our 2021 financial statements
9. Motion to review and act on **Resolution# 2022-9** approving disposal of CJFD Engine 59, a 2001 Freightliner (CJFD Asset#02198; VIN# 1FVABXBS71HH58286) with an estimated value of \$20,000-100,000, as surplus equipment by any legal means approved by the CJFD Board of Fire Commissioners. In accordance with Town Law 176.23, this Resolution is subject to permissive referendum Motion by Commissioner Gridley to adopt Resolution# 2022-09. Second by Commissioner Eccleston. Carried. None opposed.
10. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley. Second by Commissioner Eccleston. Carried. None opposed.
- Paving project-Station 16. Commissioner Shafer and Chief Brenning following up for further quotes.
 - Discussion about status of transferring ownership of Stations 16 & 43 to CJFD.
 - Discussion about status of Feasibility Study for replacing Station 34 reviewed by Chief Brenning. Noted that representatives from the Village of South Corning, Town of Corning, and CJFD will meet on September 13th at 7pm to review the updated feasibility study on this initiative.
 - Matter of Fire Company By Laws was reviewed with Attorney Hannigan. He states that he generally does not complete by-laws but could assist at a cost and doesn't have any good templates to work from. Further discussion to occur regarding how to move forward.
11. Motion by Commissioner Eccleston to review and act on Proposed 2023 Operating Budget for Corning Joint Fire District. Second by Commissioner Clarkson. Carried. None opposed. Budget discussed and reviewed by Commissioner Shafer. Motion by Commissioner Eccleston to adopt the proposed 2023 CJFD Budget. Seconded by Commissioner Gridley. Carried. None Opposed. Public Hearing on proposed budget will be held on October 19, 2022.
12. Motion by Commissioner Eccleston to discuss recruitment initiatives for CJFD. Second by Commissioner Clarkson. Carried. None opposed.
- 2022 FF Experience Camp (Followup). Positive feedback noted from camp.
13. Motion by Commissioner Gridley to discuss firematic-related topics with District Chief and Deputy Chiefs. Second by Commissioner Eccleston. Carried. None opposed.
- Update: Proposed Community Service Programming (i.e. Smoke Alarms, Fire Prevention, etc). Jenniffer Mullen updated Commissioners on Rotary Grant proposal. Per Commissioner Shafer, District is allowed to accept funds for Grant so grant money may be made out to CJFD. Rotary reviewing smoke detector grant at this time. Motion by Commissioner Eccleston to appoint Jenniffer Mullen as CJFD liaison on this project with Corning Rotary and develop a draft budget for the program. Motion by Commissioner Clarkson to allow Jenniffer Mullen to purchase up to 100-150 smoke detectors contingent upon using due diligence to ensure it is done in compliance with CJFD Procurement Policy. Second by Commissioner Eccleston. Carried. None opposed.

- Chief Brenning requested approximately \$1,000.00 to purchase 4 nozzles for wildfire hoses and 4 pike poles for our new pumper tankers. Motion to approve by Commissioner Eccleston. Seconded by Commissioner Gridley. Carried. None opposed.

14. Visitor's Comments: none

15. Motion by Commissioner Eccleston to adjourn the meeting @ 1840pm. Seconded by Commissioner Clarkson. Carried. None opposed.

Respectfully submitted,



Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

Wednesday, October 5th, 2022, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm
Wednesday, October 19th, 2022, CJFD Public Hearing on Proposed 2023 Budget at Station 43 at 7:00pm.