



**Board of Fire Commissioners Meeting
Station 43 (North Corning Fire Department)
Wednesday, October 19th, 2022 @ 7:00pm**

Minutes

1. Call to Order by Commissioner Shafer at 1901
2. Roll Call of Commissioners present Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer. Absent: Commissioner Burrell
3. Pledge of Allegiance
4. Motion to leave the regular session and enter a Public Hearing regarding the proposed 2023 Budget for the Corning Joint Fire District Second by Commissioner Clarkson. Carried. None opposed.

Discussion regarding proposed 2023 budget.

5. Motion by Commissioner Eccleston to leave the Public Hearing and re-enter the regular meeting session Second by Commissioner Gridley. Carried. None opposed.
6. Motion by Commissioner Eccleston to review and act on the proposed 2023 Budget for the Corning Joint Fire District that includes a tax levy in the amount of \$522,599.00 Second by Commissioner Gridley. Carried. None opposed. Following discussion, motion by Commissioner Gridley to adopt the proposed 2023 Budget for the Corning Joint Fire District. Seconded by Commissioner Clarkson. Carried. None opposed.
7. Motion by Commissioner Clarkson to discuss the following topics. Second by Commissioner Gridley. Carried. None opposed.

- Length of Service Award Programs (LOSAP) reviewed regarding updated information. Commissioner Shafer states that there is a lot of administrative workload with the program. This would serve as a retention tool/initiative for members. Commissioner Gridley requests moving forward to obtain more information, how this could be moved forward, and to determine actual cost. Chief Brenning states that the only members who truly benefit would be the younger ones who sign up now, not our older members. Discussion ensued with Evan Brown about how the program is working for Forest View/Gang Mills Fire District and he noted some concerns. Motion by Commissioner Eccleston to obtain cost estimate on LOSAP program with second by Commissioner Clarkson. Carried. None opposed.
- Employee Recognition Program discussion regarding point system. Points would be "cashed in" for merchandise/items. Items such as shirts, coats, flashlights, etc. Chief Nehring states working to get in touch with Victor Fire Department as they have done this previously. To review at meeting in 2 weeks.
- Draft SOPs: Election of Officers & Chain of Command. Nomination ballot drafted by Commissioner Shafer and by Chief Nehring. Both versions reviewed. Candidates for Chief, Deputy Chief, and Assistant Chiefs are nominated by the members. Captain and lieutenants are appointed by the Chief. Motion by Commissioner Eccleston to hold a special meeting on November 30, 2022 @ 5:30pm to review nominations for officer positions to ensure that they meet the minimum qualifications established by the Board. Second by Commissioner Clarkson. Carried. None opposed. Motion by Commissioner Eccleston to approve current draft of SOP for Election of Officers. Second by Commissioner Clarkson. Carried. None opposed.

- SOP on Chain of Command reviewed for the Board by the Chiefs Motion to adopt SOP for Chain of Command made by Commissioner Clarkson. Second by Commissioner Gridley. Carried. None opposed.
8. Visitor's Comments: Jen Mullen requesting funds to purchase a dalmatian costume. Currently \$1,611 (estimated) has been used from \$2,000 budget line for fire education. Would like up to \$400 for dalmatian costume to use when education is given to preschools. Motion made by Commissioner Eccleston with second by Commissioner Clarkson to purchase a firedog costume at a cost not to exceed \$450. Carried. None opposed. Question from Chief Brenning to find someone to wax floors at station 16. Phone numbers to be given to Commissioner Shafer by Chief Brenning for follow up at next meeting.
9. Motion by Commissioner Clarkson to adjourn the meeting @ 1955pm Seconded by Commissioner Gridley. Carried. None opposed.

Respectfully submitted,



Jennifer Mullen, Secretary

Upcoming Events / Important Dates:

Wednesday, November 2nd, 2022, CJFD Commissioner's Monthly Meeting @ 5:30pm at Station 43 (North Corning FD)

Wednesday, December 7th, 2022, CJFD Commissioner's Monthly Meeting @ 5:30pm at Station 43 (North Corning FD)

Tuesday, December 13th, 2022 Annual Election of Fire Commissioners, Corning Town Hall, 6:00-9:00pm

Wednesday, December 28th, 2022, CJFD Commissioner's Year-End Meeting @ 5:30pm at Station 43 (North Corning FD)