



**Board of Fire Commissioners Meeting
Wednesday, December 28th, 2022 @ 5:30pm
Station 43-North Corning Fire Department**

Agenda

1. Call to Order
2. Roll Call of Commissioners present
3. Pledge of Allegiance
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on December 7th, 2022.
5. Motion to conduct an Oath of Office for Commissioner Larry Eccleston who was reelected on December 13th, 2022 to a 5-year term on the CJFD Board of Fire Commissioners for the period from 1/1/2023 to 12/31/2027.
6. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District.
 - Stations 16/34/43: ?
7. Motion to accept the following resignations from the Corning Joint Fire District:
 - Larry Binder (Sta16)
 - Matthew Miller (Sta16)
8. Motion to transfer William Gitchell (Sta 16) from Active Status with CJFD to Social Member of the East Corning Fire Department, Inc., effective immediately.
9. Motion to appoint Mike Brenning as Chief and Adam Nehring as Deputy Chief from January 1st, 2023 until CJFD's Annual Meeting on January 4th, 2023.
10. Motion to appoint the following District Line Officers from January 1st, 2023 until CJFD's Annual Meeting on January 4th, 2023:
 - 1st Asst. Chief: Derrike Kennedy
 - 2nd Asst. Chief Daniel Feehan
 - 3rd Asst. Chief Steven Peterson
11. Motion to receive and review the Treasurer's Report.
 - Motion to approve payment of monthly bills on CJFD's Expense Report for 12/28/2022.
 - Motion to approve transfer of \$x,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover operating expenses detailed on the Expense Report for 12/29/2022.
12. Motion to discuss the following prospective purchases:
 - CJFD IT Network/Hardware proposal – Ben Rydzewski (Sta16)
 - Purchase of replacement hose
 - Employee Assistance Program (EAP)- Pathways, Inc.
13. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.
 - Gibson Fire District ceased operations on 12/7/22; Short/Long-term implications for CJFD
 - Other?
14. Visitor's Comments
15. Motion to adjourn the meeting @ ____pm.

Upcoming Events / Important Dates:

Wednesday, January 4th, 2023, CJFD Annual Meeting followed by the regular monthly meeting of the Board of Fire Commissioners at Station 43 at 5:30pm.



**Board of Fire Commissioners Meeting
Wednesday, December 7th, 2022
Station 43 North Corning Fire Dept, Inc.**

Minutes DRAFT

1. Call to Order by Commissioner Shafer at 1732.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer. Absent: Commissioner Burrell
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion to receive and review the Treasurer's Report by Commissioner Eccleston with a second by Commissioner Clarkson. All Commissioners in agreement with none opposed. The motion carried.
 - Motion by Commissioner Gridley to approve payment of monthly bills on CJFD's Expense Report for 12/07/2022 with a second by Commissioner Eccleston. All Commissioners in agreement with none opposed. The motion carried.
 - Motion by Commissioner Gridley to transfer \$25,000.00 from CJFD's ICS Acct# xxxxx4090 to CJFD's Checking Acct# xxxxx0297 to pay bills detailed in the monthly Expense Report with a second by Commissioner Eccleston. All Commissioners in agreement with none opposed. The motion carried.
 - Estimated Year-end Balances discussed. \$364,958 is the expected year-end balance and that includes approximately \$43,000 from equipment sales in 2022.
 - 2023 Tax rate discussed. Actual tax rate \$1.08 per thousand assessed value.
 - Motion by Commissioner Eccleston to Adopt Resolution 2022-12 accepting the NYS OCS Annual Financial Report (AFR) for 2022 in lieu of a Treasurer's Report with a second by Commissioner Clarkson. All Commissioners in agreement with none opposed. The motion carried.
 - Discussion ensued with EMS Coordinator Woodard about replacement of 2 AEDs. Performance features, cost and availability of AEDs from Philips, Zoll and PhysioControl were considered. Philips unit is priced according to the NYS HIRE contract and Zoll is priced in accordance with the NPP.gov contract. It was agreed that we need to acquire 2 units at this time. The FRX and Physio units are in stock but Zoll would be backordered for approximately 6 months. Chief Brenning expressed concern that whatever purchase we make, we should ensure that the model selected will be available in 1-2 years and not discontinued. Coordinator Woodard states there has not been feedback regarding this from distributors. Motion by Commissioner Eccleston to purchase 2 FRX AEDs with a second by Commissioner Clarkson. All Commissioners in agreement with none opposed. The motion carried.
5. Motion by Commissioner Gridley to approve minutes of CJFD Board of Fire Commissioner meeting on November 30th, 2022 with a second by Commissioner Clarkson. All Commissioners in agreement with none opposed. The motion carried.
6. Review of nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District.
Stations 16/34/43: One application is being reviewed by Chief Brenning and it will be discussed next month.
7. Motion by Commissioner Gridley to approve 2023 Meeting Schedule for CJFD Board of Fire Commissioners by Commissioner Gridley with a second by Commissioner Eccleston. All Commissioners in agreement with none opposed. The motion carried.

8. Motion by Commissioner Clarkson to discuss status of the following CJFD initiatives with a second by Commissioner Eccleston. All Commissioners in agreement with none opposed. The motion carried.
- Paving project-Station 16. Commissioner Shafer would like to initiate quotes as the time to pave this will soon be here. Discussed options to call for quotes and pricing.
 - Transferring ownership of Stations 16 & 43 to CJFD- No progress at this time. Will continue to update.
 - Feasibility Study for replacing Station 34 discussed. Supervisor Feehan stated she will look at grants.
 - Motion to approve ECFD, Inc.'s use of Station 16 for a Comedy Night event on 2/4/2023. Comedy Night would be held on February 4, 2023. The meals would be provided by Corning Catering and distributed under his catering/liquor license. Motion by Commissioner Eccleston to approve request with a second by Commissioner Clarkson. All Commissioners in agreement with none opposed. The motion carried.
 - Proposed purchase of water softener for Station 16 discussed. Station 16 water comes from a well and is extremely hard. A test water softener was installed and used to wash trucks and improvement was noted. Quotes to provide soft water for the entire building have been obtained from Culligan and Chemung Soft Water. Discussion ensued about the merits of purchase or rental of a system. Motion by Commissioner Gridley to approve purchase not to exceed \$2,700 was seconded by Commissioner Eccleston. All Commissioners in agreement with none opposed. The motion carried.
9. Motion by Commissioner Eccleston to discuss firematic-related topics with District Chief and Deputy Chiefs was seconded by Commissioner Gridley. All Commissioners in agreement with none opposed. The motion carried.
- Status of operations at Gibson Fire District: Chief Brenning reported that because of operational challenges at GFD, CJFD has agreed to provide first alarm coverage for all emergency response events dispatched by Steuben 911 in the area covered by the Gibson Fire District, effective immediately. It is anticipated that GFD Commissioners will move to close their doors on a permanent basis later this evening.
 - Community Service Program-Smoke Detectors: Update on status of Rotary grant program.
 - Storz hydrant adaptors for hydrants in the Village of South Corning. Mayor Thomas has notified us that 35 hydrants in the Village have Storz hydrant adaptors and 38 do not. 17 of the hydrants without Storz adaptors are new hydrants and 21 of them are older hydrants. The pricing for the adaptors is approximately \$210 each. Mayor Thomas requested to split the cost of these adaptors with a cap. Commissioner Shafer states the cost for CJFD would be approximately \$3,000-4,000. Commissioner Shafer to continue discussions with Mayor Thomas.
 - Chief Brenning requested budget for Installation dinner. \$5,000 has been allocated. Beth Cleveland and Derrike Kennedy have agreed to work on this. Installation dinner will be held on February 25, 2023 at American Legion.
 - It was noted during Truck Check events that batteries on Dewalt power tools have exceeded their lifetime. Per Chief Brenning, Milwaukee tools have a long-lasting battery and good performance reviews and MAC dealers such as ID Booth have higher quality tools than commercial stores. A Fuel Milwaukee drill, 1/2", 3/4" impact, and Sawzall with a battery and charger is priced at \$1,200. Motion made by Commissioner Gridley to purchase 2 sets of tools for a maximum amount of \$2,500 was seconded by Commissioner Eccleston. All Commissioners in agreement with none opposed. The motion carried.
 - Discussion held regarding need for new hose. Chief Brenning to follow up on pricing.
10. Visitor's Comments: No visitors present.
11. Motion by Commissioner Eccleston to adjourn @ 1845pm. Seconded by Commissioner Clarkson. All in agreement with none opposed. The motion carried.

Respectfully submitted,

Jenniffer Mullen, Secretary