



**Board of Fire Commissioners Meeting
Wednesday, December 28th, 2022 @ 5:30pm
Station 43-North Corning Fire Department**

Meeting Minutes

1. Commissioner Shafer called meeting to order at 1732.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, and Commissioner Shafer. Absent: Commissioner Burrell, Commissioner Eccleston
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on December 7th, 2022 made by Commissioner Clarkson with correction that installation budget is \$10,000 not \$5,000. A second was made by Commissioner Gridley. All Commissioner's in agreement with none opposed.
5. Motion to conduct an Oath of Office for Commissioner Larry Eccleston who was reelected on December 13th, 2022 to a 5-year term on the CJFD Board of Fire Commissioners was tabled because he was not in attendance.
6. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District.
 - Station 43: Bill Furlong (has previous experience but needs IFO and EMT). Motion to accept application by Commissioner Clarkson with a second by Commissioner Gridley contingent upon his acceptance by NCFD, Inc. and obtaining a satisfactory background check. All Commissioner's in agreement with none opposed.
7. Motion made by Commissioner Clarkson to accept the following resignations from the Corning Joint Fire District with a second by Commissioner Gridley. All Commissioner's in agreement with none opposed.
 - Larry Binder (Sta16)
 - Matthew Miller (Sta16)
8. Motion made by Commissioner Gridley to transfer William Gitchell (Sta 16) from Active Status with CJFD to Social Member of the East Corning Fire Department, Inc., effective immediately. A second for this motion was made by Commissioner Clarkson. All Commissioner's in agreement with none opposed.
9. Motion made by Commissioner Clarkson with a second by Commissioner Gridley to appoint Mike Brenning as Chief and Adam Nehring as Deputy Chief from January 1st, 2023 until CJFD's Annual Meeting on January 4th, 2023. All Commissioner's in agreement with none opposed.
10. Motion made by Commissioner Clarkson with a second by Commissioner Gridley to appoint the following District Line Officers from January 1st, 2023 until CJFD's Annual Meeting on January 4th, 2023. All Commissioner's in agreement with none opposed.
 - 1st Asst. Chief: Derrike Kennedy
 - 2nd Asst. Chief Daniel Feehan
 - 3rd Asst. Chief Steven Peterson
11. Motion by Commissioner Gridley with a second by Commissioner Clarkson to receive and review the Treasurer's Report. All Commissioner's in agreement with none opposed.
 - Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve payment of monthly bills on CJFD's Expense Report for 12/28/2022. All Commissioner's in agreement with none opposed.
 - Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve transfer of \$7,500.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover operating expenses detailed on the Expense Report for 12/29/2022. All Commissioner's in agreement with none opposed.
 - Commissioner Eccleston arrived at 1749.

12. Motion by Commissioner Gridley with a second by Commissioner Clarkson to discuss the following prospective purchases. All Commissioner's in agreement with none opposed.

- CJFD IT Network/Hardware proposal – Ben Rydzewski (Sta16). Presented details of proposal. Discussed steps of proposal and use of Office 365. Ben offering free labor in assisting with this. Motion made by Commissioner Gridley to complete IT Network Hardware project not to exceed \$15,000 with a second by Commissioner Clarkson. All Commissioner's in agreement with none opposed.
- Purchase of replacement hose discussion by Chief Nehring. FireStore (Whitmen) 24 lengths, 50 foot, 3 inch for \$8,832 on NYS Contract. Motion to purchase replacement hose by Commissioner Eccleston with a second by Commissioner Gridley. All Commissioner's in agreement with none opposed.
- Gloves \$72 a pair and flashlights \$67 each when priced on NYS Contract by FireStore (Witmer). Chief Nehring stated he would like 10 of each size gloves (total of 30 pairs) and 15 lights. Total of approx. \$3,100 plus shipping. Motion made by Commissioner Gridley with a second by Commissioner Clarkson to approve purchase not to exceed \$3,500 for gloves and flashlights. All Commissioner's in agreement with none opposed.
- Chief Nehring discussed purchasing a squat rack for station 16 workout equipment for \$700 It would include the squat rack, removable bench and a curl bench through Amazon. Motion made by Commissioner Eccleston with a second by Commissioner Clarkson to approve up to \$700 for equipment. All Commissioner's in agreement with none opposed.
- Employee Assistance Program (EAP)- Pathways, Inc. discussed by Commissioner Shafer. \$25 per person to cover this for 61 members. 2.5% of members have utilized this so far. Contract provides includes 5 – 45 minute long counseling sessions per member and a discount if the member does not have insurance for subsequent visits. Motion to approve by Commissioner Eccleston with a second by Commissioner Clarkson. All Commissioner's in agreement with none opposed.

13. Motion made by Commissioner Eccleston with a second by Commissioner Clarkson to discuss firematic-related topics with District Chief and Deputy Chiefs. All Commissioner's in agreement with none opposed.

- Gibson Fire District ceased operations on 12/7/22; Short/Long-term implications for CJFD discussed.
- Chief Nehring discussed firefighter incentive program. Point system discussed (based on calls, training etc.). Can be "cashed in" for swag (job shirts, tee-shirts). This would not include cash, gift cards or anything with direct monetary value. A point for each call, and a point for each training hour they attend. No points awarded for parades. Rules discussed. You may not transfer points to another person. You must have enough points at time of purchase for the item. If you resign, you may not use the points. These points will be forfeited. The points don't expire unless you die, resign, or are dismissed.

14. Visitor's Comments: Chief Brenning notes a thank you to the Commissioner's for their hard work this year and making it so easy to work with the Chief's and the Commissioner's.

15. Motion by Commissioner Eccleston with a second by Commissioner Gridley to adjourn the meeting @ 1855. All Commissioner's in agreement with none opposed.

Respectfully Submitted;



Jenniffer L. Mullen, CJFD Secretary

Upcoming Events / Important Dates:

Wednesday, January 4th, 2023. CJFD Annual Meeting followed by the regular monthly meeting of the Board of Fire Commissioners at Station 43 at 5:30pm.