



**Board of Fire Commissioners Meeting  
Tuesday, January 4<sup>th</sup>, 2023 following CJFD's Annual Organizational Meeting  
Station 43 North Corning Fire Dept, Inc.**

**Meeting Minutes**

1. Commissioner Shafer called the meeting to order.
2. Roll Call of Commissioners present: Commissioner Burrell, Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer
3. Pledge of Allegiance was led by Commissioner Shafer.
4. Motion was made by Commissioner Gridley with a second to the motion by Commissioner Burrell to conduct an Oath of Office for Commissioner Larry Eccleston who was elected on December 13<sup>th</sup>, 2022 as CJFD Fire Commissioner for a 5-year term for the period from 1/1/2023 to 12/31/2027 with a second by Commissioner. Motion carried with none opposed.
5. Motion made by Commissioner Eccleston with a second to the motion made by Commissioner Burrell to review CJFD's year-end P/L Report for 2022. Motion carried with none opposed. Commissioner Shafer led review of year-end P/L Report for 2022.
6. Motion made by Commissioner Eccleston with a second to the motion made by Commissioner Gridley to review summary of Workplace Violence reports for CJFD in 2022. Motion carried with none opposed. No reports were filed in 2022 per Chief Brenning and Deputy Chief Nehring.
7. Motion made by Commissioner Clarkson with a second to the motion made by Commissioner Eccleston to receive and review the Treasurer's Report. Motion carried with none opposed.
  - Motion made by Commissioner Eccleston with a second to the motion made by Commissioner Gridley to approve transfer of \$27,800.00 tax levy overage for 2022 plus \$9.73 in accrued interest on these funds from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297. Motion carried with none opposed.
  - Motion made by Commissioner Clarkson with a second to the motion made by Commissioner Eccleston to approve transfer of \$20,000.00 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover CJFD's operating expenses. Motion carried with none opposed.
  - Motion made by Commissioner Burrell with a second to the motion made by Commissioner Clarkson to transfer funds in our 4 Reserve accounts to interest-bearing accounts in accordance with guidelines established by the NYSOSC for the management of Reserve Funds. Motion carried with none opposed.
8. Motion made by Commissioner Burrell with a second to the motion made by Commissioner Eccleston to discuss status of the following CJFD initiatives. Motion carried with none opposed.
  - RFP for paving project-Sta 16 discussed. Chief Brenning to follow up and discuss next month.
  - Transferring ownership of Stations 16 & 43 to CJFD. Commissioner Shafer discussed with Attorney Hannigan. Resolutions were completed by each station and Attorney Hannigan following up with Attorney General's office to complete this.
  - Feasibility of replacing Station 34 discussed by Chief Brenning. States this remains a work in progress and will keep CJFD up to date.
9. Motion made by Commissioner Eccleston with a second to the motion made by Commissioner Burrell to discuss recruitment and retention initiatives for CJFD. Motion carried with none opposed.

- 2023 FF Experience Camp dates issued by Jeff Brenning for July 26<sup>th</sup> – July 28<sup>th</sup>, 2023.
- Other proposed recruitment/retention initiatives (e.g. FF Incentive Program, LOSAP, etc) discussed by Commissioner Shafer. When a straw poll was held at District meeting, no clear distinction was noted by the membership for which direction was preferred. Commissioner Shafer looking at numbers and information from LOSAP program. Will continue discussion at February 2023 meeting.

10. Motion made by Commissioner Eccleston with a second to the motion made by Commissioner Burrell to discuss firematic-related topics with District Chief and Deputy Chiefs. Motion carried with none opposed.

- Chief Brenning discussed leather helmets. Associations are currently purchasing them for interior firefighters who have been a member for one year. Discussion regarding how this program should move forward and if the district should cover any liability/replacement/painting. Continued discussion to occur as several of these helmets are in circulation through the department.

11. Visitor's Comments: None

12. Motion by Commissioner Eccleston with a second to the motion by Commissioner Clarkson to adjourn the meeting @ 1845 pm. Motion carried with none opposed.

Respectfully Submitted;

*Jennifer L. Mullen, Secretary*

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**Upcoming Events / Important Dates:**

Wednesday, February 1<sup>st</sup>, 2023, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.