



**Board of Fire Commissioners Meeting
Tuesday, April 5th, 2023
Station 43 North Corning Fire Dept, Inc.**

Meeting Minutes

1. Call to Order at 1733 by Commissioner Shafer.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer Absent: Commissioner Burrell
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion by Commissioner Eccleston with a second by Commissioner Clarkson to approve minutes of CJFD Board of Fire Commissioner meeting on March 1st, 2023. Carried. None opposed.
5. Motion by Commissioner Eccleston with second by Commissioner Clarkson to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District. Carried. None opposed.
 - Stations 16: Brad Foss & Courtney Lakomy discussion completed regarding membership. Motion made by Commissioner Clarkson with a second by Commissioner Gridley to accept for membership. Carried. None opposed.
 - Resignations: Resignation received from Dylan Kapral and Ryan Burrell due to moving out of area. Motion by Commissioner Eccleston with a second by Commissioner Clarkson to accept resignation. Carried. None opposed.
6. Motion by Commissioner Eccleston with a second by Commissioner Clarkson to receive and review the Treasurer's Report. All in favor. Motion carried. Treasurer report discussed and reviewed. Motion made by Commissioner Eccleston with a second by Commissioner Clarkson to approve Treasurer report. Carried. None opposed.
 - Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve transfer of \$45,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover monthly expenses. Carried. None opposed.
 - 2022 AUD/Independent audit status report discussed with Evan Brown.
 - Review and act on planned changes to bank accounts with Chemung Canal Trust Company led by Commissioner Shafer. With change to interest bearing accounts, CJFD could generate \$15-16,000 per year in interest income at current rates. All accounts will be fully FDIC insured. Motion made by Commissioner Eccleston with a second by Commissioner Clarkson to move funds to interest bearing accounts. Carried. None opposed.
7. Motion by Commissioner Eccleston with a second by Commissioner Gridley to adopt Resolution 2023-01 Appendix F-Resolution by a Municipality or Fire District Having Jurisdiction Over a Fire Company or Fire Department. Carried. None opposed.
8. Motion by Commissioner Gridley with a second by Commissioner Eccleston to adopt Resolution 2023-02 Resolution by Board of CJFD to Participate in a Mutual Aid Agreement with the Elmira County Regional Airport. Carried. None opposed.
9. Motion by Commissioner Eccleston with a second by Commissioner Gridley to discuss expected vacancy on the Board of Fire Commissioners. All in favor. Motion carries. Commissioner Burrell is moving out of district and must therefore resign. His term of office is a four-year term that expires 12/31/23. Options are to appoint fire commissioner for the duration of his current term or to leave this position vacant until our next election in December

2023. Motion made by Commissioner Clarkson with a second by Commissioner Eccleston to leave position vacant until election. Carried. None opposed.

10. Motion by Commissioner Gridley with second by Commissioner Eccleston to discuss long-term financing plan for Equipment Replacement, Apparatus Replacement and Capital Improvements. Carried. None opposed. Reviewed draft of plan. Motion by Commissioner Eccleston with a second by Commissioner Gridley to transfer \$21,428 received to date from Thurston FD for the purchase E59 from our ICS account to our Reserve Account for Apparatus Repair/Replacement and to deposit all such future payments in this Reserve Account. Carried. None opposed.

11. Motion by Commissioner Eccleston with a second by Commissioner Gridley to discuss status of the following CJFD initiatives. Carried. None opposed:

- Easement & Road Maintenance Agreement-Station 16 (\$9,253) 6 parties involved in agreement. Right of way access will be maintained. Initial paving cost will be shared equally by CJFD, Corning Animal Hospital, and the Roger Steele Fndn. Could possibly be completed in May 2023. Motion by Commissioner Eccleston with a second by Commissioner Clarkson to participate in easement agreement and pay our 1/3 share of the initial paving cost. Carried. None opposed.
- Transferring ownership of Stations 16 & 43 to CJFD – table until next month for review.
- Feasibility of replacing Station 34 – table until next month for review.
- Rotary Grant Program in progress. Smoke detectors delivered to Corning City Fire Department and will be delivered to Gang Mills/Painted Post Fire Department. Notices have gone out to families that may be in need. Several calls have come in for smoke detectors to be placed.

12. Motion by Commissioner Eccleston with a second by Commissioner Gridley to discuss the following prospective purchases. Carried. None opposed.

- Status of E70 repairs \$10, 222.78 to repair door which would be covered by insurance with \$500 deductible. Packings inside pump are welded together. \$20-30,000 in pump repairs as well as DOT problems with the engine. \$40-50,000 total to complete repairs without the door. Chief Brenning contacted ISO representative to discuss implications of removing engine from fleet. May lose a couple of points for reduction of ladders. States would not hurt to reduce by one engine, but concerns noted if another engine should need repair. Discussed reaching out to Gibson Fire Dept to determine if an engine was available for use. Chief Brenning to follow up. Would like to have Engine 92 updated and repaired. Engine 25 to be paid off in 2027. Would like to wait until Engine 25 payments are completed before purchasing a new engine. Chief Brenning to follow up with Gibson and discuss options. Engine 70 to be returned to Station 43 and not be used for fires.
- Proposal to upgrade lighting package on E92 discussed. High side pricing for repair list \$18,800 to repair pump and complete repairs plus Chief Nehring's pricing for lighting (approximately \$10,000). Tires replacement is not included. Total of \$30-32,000 possible for repairs and upgrades. Motion by Commissioner Eccleston with a second by Commissioner Clarkson to proceed with E92 repairs and the lighting upgrade at an estimated total cost of \$32,000. Carried. None opposed.
- Motion by Commissioner Clarkson with a second by Commissioner Eccleston to enroll in FASNY Full Company (\$10/member/yr). Carried. None opposed.
- Station 43 locking systems discussed. Several doors are not able to open. Ben Rydzewski to obtain pricing for locking system for all stations and to look at fixing station 43. Chief Brenning to follow up with Ben to discuss.
- Commissioner Clarkson states that station 43 needs gutter placed back on as is loose. Piece of fascia board missing. Chief Brenning to look at repairs. Small bay door has hole in center door and cinder block loose. Chief Brenning to look at and patch. Discussed having Swartout's bring in dumpster to toss extra scrap and trash this Spring.

13. Motion by Commissioner Eccleston with a second by Commissioner Gridley to discuss recruitment and retention initiatives for CJFD. Carried. None opposed.

- LOSAP Cost/Benefit Projection: Chairman Shafer confirmed with board members that it was acceptable to release Penflex benefit projections to CJFD members in advance of the District meeting in May to allow time to review.
- Firefighter Points-based Incentive Plan: To be discussed next month.
- 2023 FF Experience Camp: To be discussed by Chief in firematic-related topics.
- CJFD Educational Expense Reimbursement Program: To be discussed next month.

14. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.

- Jeff Brenning would like to order shirts and water bottles for camp. EMS supplies need to be ordered as well. Approved.
- Class B uniforms are ordered and in stock. Chief Brenning will start with officers and work down through the membership for approximately 40 members with the current budget.
- Occustar completed physicals for Station 43 members, but some testing was inadvertently omitted. Members who did not complete all required testing will catch up at our next event.
- Associations would like to start making plans for a Summer Picnic. Approved. Chief Brenning will reach out to Beth Cleveland.
- Municipal water line was placed in station 16. Hydrant placed out back for training. Chief Brenning will grade area but will need a load of topsoil for this.
- Motion by Commissioner Eccleston with a second by Commissioner Gridley to approve lodging/food/fuel up to \$850 for Jenniffer Mullen to attend Fire Life Safety Educator course in June 2023. Carried. None opposed.
- Flashover simulator course being offered for \$125 per person. Motion by Commissioner Clarkson with a second by Commissioner Eccleston to allow Chief Brenning to send 15+ people to simulation class. Carried. None opposed.
- Chief Brenning requests approval to purchase two 2-way Siamese Storz valves that would enable 2 tankers to nurse an engine during a fire. Price quotes came in at \$1,287ea (MES), \$1458ea (Witmer) and \$1340(JPB). Motion made by Commissioner Eccleston with a second by Commissioner Clarkson to purchase 2 units at an expected cost of of \$2,600. Carried. None opposed.

15. Visitor's Comments: none

16. Motion to adjourn the meeting by Commissioner Eccleston with second by Commissioner Clarkson @ 1910 pm. Carried. None opposed.

Respectfully submitted,



Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

Wednesday, May 3rd, 2023, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.