



**Board of Fire Commissioners Meeting
Tuesday, May 4th, 2023
Station 43 North Corning Fire Dept, Inc.**

Minutes

1. Call to Order by Commissioner Shafer at 1733.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Shafer. Absent: Commissioner Eccleston.
3. Pledge of Allegiance led by Commissioner Shafer.
4. Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve minutes of CJFD Board of Fire Commissioner meeting on April 5th, 2023. Motion carried. None opposed.
5. Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District. Motion carried. None opposed.
 - Stations 16/34/43: no applications at this time.
6. Motion by Commissioner Gridley with a second by Commissioner Clarkson to receive and review the Treasurer's Report. Motion carried. None opposed.
 - Motion by Commissioner Gridley with a second by Commissioner Clarkson to accept the Treasurer's Report. Motion carried. None opposed.
 - Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve transfer of \$25,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover monthly expenses. Motion carried. None opposed.
 - Motion by Commissioner Gridley with a second by Commissioner Clarkson to appoint Chairman David Shafer, Treasurer Evan Brown and Commissioner John Clarkson as Agents for all of CJFD's bank accounts with Chemung Canal Trust Company. Motion carried. None opposed.
 - Update on status of CJFD's 2022 AUD/Independent Audit Report.
7. Motion by Commissioner Gridley with a second by Commissioner Clarkson to discuss status of the following CJFD initiatives. Motion carried. None opposed.
 - Easement & Road Maintenance Agreement-Sta 16 (\$9,253). Check given to Rossettie, Rossettie, & Martino to cover our portion of the project. Work will start in the next couple of weeks.
 - Loan of Engine by Gibson Fire Department/District. Gibson Fire Department/District has given us use of their engine interim. Discussion regarding needing an agreement with Gibson Fire District for coverage of that district. Commissioner Shafer to follow up with Attorney Hannigan.
 - Status of E92 repairs / E70 status update. Chief Brenning states that repairs are moving along. Tires will be in tomorrow. E70 is being used as a rescue truck. No pumping assignment noted for this truck.
 - Status of IT Networking Project authorized by the Board on 12/28/2022 discussion completed. Approximately \$10,300. \$4,700 remaining per Ben. Will still need to purchase printers.
 - Rotary Grant Program updated. Jenniffer Mullen working with Chief Davies to increase number of smoke detectors being sent out. Will continue to move forward in installing these smoke detectors in our region.
8. Motion by Commissioner Clarkson with a second by Commissioner Gridley to discuss the following prospective purchases. Motion carried. None opposed.
 - Station Access control systems update given by Ben Ryzdewski. Gathering information at this time. Approximately \$1,000 per door for access control.
9. Motion by Commissioner Gridley with a second by Commissioner Clarkson to discuss recruitment and retention initiatives for CJFD. Motion carried. None opposed.
 - LOSAP Program Update/Next steps Discussion held at Monday's District meeting. Next step is to create a point system. Draft given by representative of program for Commissioners to review. A public referendum is not needed according to Penflex. First year cost is approx. \$35-45,000.

- Discussion with Coming Community College regarding Fire Protection Technology program. Discussion bunk-in program to help support recruitment. Discussion to allow Jenniffer Mullen, Chief Brenning, and Commissioner Shafer to discuss options with colleges.
- 2023 FF Experience Camp; July 26-28th discussed.

10. Motion by Commissioner Gridley with a second by Commissioner Clarkson to discuss firematic-related topics with District Chief and Deputy Chiefs.

- Chief Brenning states \$10,000 authorized by the Board for Class B uniforms has been exhausted. 9 officers and 24 firefighters have been outfitted. Outfitting our remaining 25 firefighters will cost an additional 7,500. Motion by Commissioner Clarkson with a second by Commissioner Gridley to approve \$7,500 for remainder of uniforms. Motion carried. None opposed.
- Members requested concrete pad in front of hydrant and door at station 16. Estimated cost \$158 per yard. Approx \$700 for 4 yards of concrete to complete this project. Total of \$1,000 requested to place sidewalk at back door, pad at front door, and in front of hydrant at 16. Motion by Commissioner Gridley with a second by Commissioner Clarkson to approve \$1,000 concrete purchase. Motion carried. None opposed.
- Chief Brenning to contact Phil Palmesano to discuss funds that NYS may have to purchase an engine or provide support for construction of a new fire station in South Coming.
- Chief Brenning will start to look at purchase options for a new truck.

11. Visitor's Comments: none

12. Motion by Commissioner Gridley with a second by Commissioner Clarkson to adjourn the meeting @ 1831pm. Motion carried. None opposed.

Respectfully Submitted,



Jenniffer L. Mullen, CJFD Secretary

Upcoming Events / Important Dates:

Wednesday, June 7th, 2023, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.