



**Board of Fire Commissioners Meeting
Wednesday, July 5th, 2023
Station 43 North Corning Fire Dept, Inc.**

Minutes

1. Call to Order by Commissioner Shafer at 1732.
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meeting on June 7th, 2023 made by Commissioner Eccleston with a second by Commissioner Clarkson. Motion carried. None opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District by Commissioner Clarkson with a second by Commissioner Eccleston. Motion carried. None opposed.
 - Stations 16/34/43: Resignation of Austin Fritsch (Station 43). Motion to accept resignation by Commissioner Clarkson with a second by Commissioner Eccleston. Motion carried. None opposed.
6. Motion to receive and review the Treasurer's Report by Commissioner Gridley with a second by Commissioner Clarkson. Motion carried. None opposed.
 - Motion to accept the Treasurer's Report with change to JPB to pay \$40,858.41 and to Jenniffer Mullen an increase of 15 cents by Commissioner Gridley with a second by Commissioner Clarkson. Carried. None opposed.
 - Motion to approve transfer of \$75,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover monthly expenses by Commissioner Gridley with a second by Commissioner Eccleston. Carried. None opposed.
7. Motion to adopt revisions to CJFD Policy on Reimbursement of Operating Expenses for Chief Officers' Use of Personal Vehicles for Fire District Purposes by Commissioner Clarkson with a second by Commissioner Gridley. Motion carried. None opposed.
8. Motion to review and act on Resolution 2023-04 Disposal of Engine 70 as Surplus Equipment by Commissioner Gridley with a second by Commissioner Clarkson. Motion carried. None opposed.
 - Motion to adopt Resolution 2023-04 and dispose of Engine 70 by Commissioner Eccleston with a second by Commissioner Clarkson. Motion carried. None opposed.
 - Motion to place notice in paper and website for sealed bids for sale of Engine 70 by Commissioner Eccleston with a second by Commissioner Clarkson. Motion carried. None opposed.
9. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley with a second by Commissioner Eccleston. Motion carried. None opposed.
 - Status of E92 repairs – no concerns voiced at this time.
 - Update of VSC Lease Agreement for Station 34 discussed. Options discussed with Mayor Thomas for \$13,500 for 2024 and \$14,000 for 2025. The South Corning Village board was agreeable, and contracts are being written up. This opens a 3.5-year window to discuss options for building a new station.
 - Rotary Grant Program
10. Motion to discuss the following prospective purchases by Commissioner Eccleston with a second by Commissioner Gridley. Motion carried. None opposed.

- Station Access control systems update by Ben Rydzewski. Quotes for three stations received. Lantex gave a quote of \$82,000 with \$50,000 of this being labor. Other quotes from BDS technology pending. \$14,800 in material being quoted. Ben states willing to buy cable and install the cable over the next couple of months. Could then have companies quote to install access hardware. Commissioner Shafer states would like to look at this as a 2024 purchase and review in the upcoming budget. Recommends discussing at budget meeting scheduled for next month. Brad Jacobus recommended keypads on bay doors to allow access.

11. Motion to discuss recruitment and retention initiatives for CJFD by Commissioner Gridley with a second by Commissioner Eccleston. Motion carried. None opposed.

- LOSAP Program Update/Next steps – Commissioner Shafer states per Attorney Hannigan we must have public referendum and vote in order to implement this program. And Penflex states this can't be implemented this year as a "basis" year is needed to determine who is eligible for prior service credit. Penflex is drafting documents required to have a public referendum in December and they will be reviewed by Attorney Hannigan. Attorney Hannigan also advised that Penflex does have an option that members may choose how to invest through Lincoln Financial. Attorney Hannigan suggested that this option be reviewed. Commissioner Clarkson states he feels members should have an option of how to invest.
- Discuss proposed initiative with Corning Community College to create an integrated academic/bunk-in program. Update given on program and steps moving forward.
- 2023 FF Experience Camp; July 26-28th. 26-30 students have signed up. Per Chief Brenning, everything is ready for the camp. Need more people to sign up to work. The Corning Elks Club approved a \$2,000 grant to help defray expenses associated with the camp.

12. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Eccleston with second by Commissioner Gridley. Motion carried. None opposed.

- Committee to be established by Chief Brenning for Capital Asset planning.
- We continue to use Engine-12 from Gibson. Chief Brenning would like to add it to our Preventive Maintenance program with JPB. Motion to add Engine-12 to maintenance schedule by Commissioner Eccleston with second by Commissioner Gridley. Motion carried. None opposed.
- Doug Konopski ordered a carburetor for Brush 34 and will be installing it. Chief Brenning to follow up on progress.
- Chief Brenning to look at pricing for automatic soap dispenser for washing trucks at Station 16 to help conserve usage.
- Steuben County Chief's picnic being held on August 5th in Addison. Chief Brenning requesting \$500 donation to Steuben County Chief's Association for picnic expenses. Motion by Commissioner Eccleston with a second by Commissioner Gridley to approve \$500 donation. Motion carried. None opposed.
- Chief Brenning would like to add 2 AED's for 2024 budget year as Phillips units at Station 43 have been discontinued for 10 years.
- Deputy Chief Nehring would like to change the combination nozzles on E25 and E92 to straight-bore nozzles. States fire can be knocked down a lot faster with the smooth bore. \$1,068 for 2 nozzles including shipping from the Fire Store. Per Commissioner Shafer would like to table for one month and discuss at our 2024 budget meeting.

13. Visitor's Comments: none:

14. Motion to adjourn the meeting @ 18:36 pm.

Respectfully Submitted,



Jenniffer L. Mullen, CJFD Secretary

Upcoming Events / Important Dates:

Wednesday, August 2nd, 2023, CJFD Fire Commissioner's Monthly Meeting at Station 43 at 5:30pm.

Wednesday, August 23rd, 2023, CJFD Fire Commissioner's 2024 Budget Meeting at Station 43 at 5:30pm. Date changed to Wednesday, August 16th.