



**Board of Fire Commissioners Meeting  
Wednesday, November 8<sup>th</sup>, 2023  
Station 43 North Corning Fire Dept, Inc.**

**Minutes**

1. Call to Order by Commissioner Shafer at 1732
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Eccleston, Commissioner Gridley, Commissioner Shafer
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD Board of Fire Commissioner meetings on October 11<sup>th</sup>, 2023 and October 18<sup>th</sup>, 2023 was made by Commissioner Eccleston and seconded by Commissioner Gridley. Motion carried with none opposed.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District was made by Commissioner Eccleston and seconded by Commissioner Gridley. Motion carried with none opposed.
  - Station 16: Maddox Mayer. Motion made by Commissioner Clarkson and seconded by Commissioner Gridley to accept Maddox Mayer contingent upon receipt of an acceptable background check. Motion carried with none opposed.
  - Station 34:
  - Station 43:
6. Motion to receive and review the Treasurer's Report by Commissioner Clarkson and seconded by Commissioner Gridley. Motion carried with none opposed.
  - Motion to accept the Treasurer's Report by Commissioner Eccleston and seconded by Commissioner Gridley. Motion carried with none opposed.
  - Motion to approve transfer of \$40,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to cover monthly expenses by Commissioner Gridley and seconded by Commissioner Eccleston. Motion carried with none opposed.
7. Motion by Commissioner Gridley to approve Resolution 2023-08 Accept Ownership of a Digital Sign Owned by SCFA was seconded by Commissioner Clarkson. Motion carried with none opposed.
8. Motion to discuss status of the following CJFD initiatives by Commissioner Gridley and seconded by Commissioner Eccleston. Motion carried with none opposed.
  - RFP for CJFD community education/public relations campaign still in development by Commissioner Shafer.
  - Job Descriptions: Academic Services Program Manager, Asset Control Manager, Recruitment & Retention Manager, Quartermaster, EMS Coordinator are still in development by Commissioner Shafer.
  - Rotary Grant Program - Smoke alarms are being deployed and more to be purchased per Jenniffer Mullen.
9. Motion to discuss the following prospective purchases:
  - No prospective purchases at this time.
10. Motion to discuss recruitment and retention initiatives for CJFD by Commissioner Eccleston and seconded by Commissioner Clarkson. Motion carried with none opposed.
  - Create video of 2023 Firefighter Experience Camp: Nate Sherry, Jeff Brenning, and reporter who covered the event for FOX New will meet in November to start project.
  - LOSAP Program Updates:
    - Discussion about selection of a LOSAP Financial Advisor

- Public Referendum on December 12<sup>th</sup>, 2023 Notice finalized today. Terry Hannigan is placing notice in Corning Leader.
  - Discuss proposed initiative to create an integrated academic/Bunk-In program.
    - Development of AAS program @ Corning Community College courses are almost complete. Discussion with Chiefs and Commissioner Shafer on Emergency Management courses to occur before submission to CCC.
11. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs by Commissioner Gridley and seconded by Commissioner Eccleston. Motion carried with none opposed.
- Policy Updates; Chain of Command, Election of Officers Motion to accept updated policy by Commissioner Eccleston and seconded by Commissioner Gridley. Motion carried with none opposed.
12. Visitor's Comments: none
13. Motion to adjourn the meeting @ 1758 pm by Commissioner Gridley and seconded by Commissioner Eccleston. Motion carried with none opposed.

Respectfully submitted,

  
Jenniffer Mullen, Secretary