



**Board of Fire Commissioners Meeting  
Wednesday, February 7<sup>th</sup>, 2024  
Station 43 North Corning Fire Dept, Inc.**

**Agenda**

1. Call to Order
2. Roll Call of Commissioners present
3. Pledge of Allegiance
4. Motion to approve minutes of CJFD Annual Organizational Meeting on January 3<sup>rd</sup>, 2024 and the Board of Fire Commissioner monthly meeting on January 3<sup>rd</sup>, 2024.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District.
  - Station 16:
  - Station 34:
  - Station 43:
6. Motion to receive and review the Treasurer's Report.
  - Motion to accept the Treasurer's Report.
  - Motion to acknowledge receipt of Gibson Fire District's 2024 Tax Levy (\$15,289) and balance of funds in the Gibson Fire District's operating account (\$15,642.10). Total: \$30,931.10
  - Motion to acknowledge receipt and deposit of CJFD's annual tax levy for 2024 (\$561,412)
  - Motion to approve transfer of \$530,000 from CJFD's to General Checking account# xxxxx0297 to CJFD's ICS account# xxxxx4090.
  - Discuss proposed transfer of \$15,642.10 (Revenue derived from closure of Gibson Fire District operating account) from CJFD's General Checking acct xxxxx0297 to Reserve Acct.
  - Review of Year to Year Comparison of Fire Service Tax Levy for CJFD; 2020→2024
7. Motion to review 2023 Utilization Report for CJFD's Employee Assistance Program with Pathways, Inc.
8. Motion to enter into Executive Session to discuss matters regarding contract negotiations with candidates for the position of Member/Public Relations Manager for the Corning Joint Fire District.
9. Motion to return to Regular Session.
10. Motion to extend a contractual offer to a candidate for the position of Member/Public Relations Manager for Corning Joint Fire District.
11. Motion to discuss status of the following CJFD initiatives:
  - Job Descriptions; Academic Services Program Manager, Asset Control Manager, Recruitment & Retention Manager, Quartermaster
  - Real property lease with Gibson Fire Department, Inc. for Gibson Fire Hall and substation on Gorton Rd.
  - Rotary Grant Program
12. Motion to discuss the following prospective purchases:
  - Update digital signs at Stations 16 & 34
  - Annual Installation Banquet; April 6, 2024
  - Other?
13. Motion to discuss recruitment and retention initiatives for CJFD:
  - Planning update for 2024 Firefighter Experience Camp. Review promotional video.
  - LOSAP Program Updates:
    - Review and act on payout policy for vested members who have reached the age of entitlement: 1x or 2x annually?

- Discuss proposed initiative to create an integrated academic/Bunk-In program.
  - Update on development of AAS program @ Corning Community College

14. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.

- EMS turnout vests
- Physicals for inactive members
- ???

15. Visitor's Comments

16. Motion to adjourn the meeting @ \_\_\_\_pm.

**Upcoming Events / Important Dates:**

Wednesday, March 6<sup>th</sup>, 2024, CJFD Monthly Meeting.