



**Board of Fire Commissioners Meeting
Wednesday, February 5th, 2025
Station 43 North Corning Fire Dept, Inc.**

Minutes

1. Call to Order at 1737 by Commissioner Shafer
2. Roll Call of Commissioners present: Commissioner Clarkson, Commissioner Gridley, Commissioner Olmstead, Commissioner Shafer. Absent: Commissioner Brenning
3. Pledge of Allegiance led by Commissioner Shafer
4. Motion to approve minutes of CJFD's Annual Organization Meeting on January 8th, 2025 and its Fire Commissioners Meeting, also on January 8th, 2024 by Commissioner Gridley and seconded by Commissioner Clarkson with redaction of Jordan Mann's membership approval on line 5 by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
5. Motion to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District contingent upon approval by the association and successful background check by Commissioner Olmstead and seconded by Commissioner Gridley. All in favor. Motion carried.
 - Stations 16/34/43: Fidel Rivera, Jesse Wilson (16)
6. Motion to receive and review the Treasurer's Report by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
 - Motion by Commissioner Olmstead to accept the Treasurer's Report with an amendment. Motion seconded by Commissioner Gridley. All in favor. Motion carried.
 - Motion to approve transfer of \$525,000 from CJFD's General Checking account# xxxxx0297 to CJFD's ICS account# xxxxx4090 by Commissioner Gridley and seconded by Commissioner Clarkson. All in favor. Motion carried.
7. Motion to review Workplace Violence reports received by CJFD in 2024 by Commissioner Olmstead and seconded by Commissioner Clarkson. All in favor. Motion carried. No workplace violence reports were reported for 2024.
8. Motion to review CJFD's 2024 Summary of Work-Related Injuries and Illnesses (Form SH-900.1) and order its posting in each of CJFD's three fire stations in accordance with OSHA requirements by Commissioner Olmstead and seconded by Commissioner Clarkson. All in favor. Motion carried.
9. Motion to discuss the status of CJFD's project with AJH Design to evaluate feasibility of a single station fire house scenario and analyze long-term service and cost-benefit comparisons to our current operating scenario by Commissioner Gridley and seconded by Commissioner Olmstead. All in favor. Motion carried.
 - Motion by Commissioner Gridley to initiate discussions with NYS and Federal legislators about the availability of direct funding and grant programs to support construction of a new fire house that would consolidate CJFD response activities in one central location. Motion seconded by Commissioner Olmstead. All in favor. Motion carried.
 - Motion by Commissioner Olmstead to authorize Chairman Shafer to initiate a conversation with Fiscal Advisors & Marketing, Inc. in Clifton Park, NY about a cost proposal for obtaining financial planning services for this capital project, preparation of financial impact reports of proposed capital project on local taxpayers and users, assistance with debt service budget planning and preparation of applications for exclusion of debt from Constitutional Debt Limit. Motion seconded by Commissioner Gridley. All in favor. Motion carried.

- Motion by Commissioner Gridley to authorize Chairman Shafer to identify local resources to help CJFD initiate a Capital Campaign to raise funds from private donors for the construction of a new fire house on Rt 352 in Corning. Motion seconded by Commissioner Clarkson. All in favor. Motion carried.

10. Motion to discuss the following prospective purchases by Commissioner Clarkson and seconded by Commissioner Olmstead. All in favor. Motion carried.

- Chief Brenning notes 5 people are interested in attending the flashover simulator at \$125/per person. Motion to approve \$625 for 5 people to attend by Commissioner Olmstead and seconded by Commissioner Gridley. All in favor. Motion carried.
- Chief Brenning would like a switch in Engine 70 replaced to prevent it from accidentally being placed in neutral. Cost estimate to be provided at next meeting.
- Chief Brenning needs four (4) new sets of turn-out gear at \$17,400. Michael Okonsky and Teegan Brown will be starting IFO. Brad Foss and Chris Nobles have both completed IFO. Motion to approve \$17,400 for four sets of turn out gear by Commissioner Olmstead and seconded by Commissioner Clarkson. All in favor. Motion carried.
- Chief Brenning states that ten (10) people are interested in taking a swiftwater training class at Oriskany. Would like to send credit card with crew to cover meals as housing and class are free. He will provide cost estimate at next meeting.
- Motion to purchase 2 new positive pressure fans at cost of \$9000 by Commissioner Olmstead and seconded by Commissioner Clarkson. All in favor. Motion carried.

11. Motion to discuss recruitment and retention initiatives for CJFD by Commissioner Olmstead and seconded by Commissioner Clarkson. All in favor. Motion carried.

- LOSAP Program: Motion by Commissioner Olmstead to authorize Chairman Shafer to establish an account with RBC Wealth Management for the purpose of stabilizing costs and managing CJFD's investments in funding of its defined contribution LOSAP program. Motion seconded by Commissioner Clarkson. All in favor. Motion carried.
- 2025 Firefighter Experience Camp – July 16th – July 18th Registration process changed last year. Jennifer Santobianco has a registration program that she uses at CPPS which may improve our registration process and Commissioner Brenning will get the details from her. Commissioner Shafer would like to be prepared to start registering students in April 2025.

12. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.

- EMS SOG has been drafted by Captain Rydzewski. Commissioner Shafer plans to review and post to next meeting agenda.
- CJFD Board's regular December meeting will actually be held on November 25th, 2025 (Tuesday) to accommodate election process for 2026 officers.

13. Visitor's Comments: none

14. Motion to adjourn the meeting @ 1826 by Commissioner Clarkson and seconded by Commissioner Olmstead. All in favor. Motion carried.

Respectfully submitted,

 Secretary

Jenniffer Mullen, Secretary

Upcoming Events / Important Dates:

Wednesday, March 5th, 2025, CJFD Commissioners Monthly Meeting @ 5:30pm at Station 43