



**Board of Fire Commissioners Meeting
Wednesday, June 4th, 2025
Station 16 East Corning Fire Dept, Inc.**

Minutes

1. Meeting call to order by Chairman Shafer at 5:35pm.
2. Roll Call of Commissioners present was conducted. Present: Shafer, Clarkson, Olmstead.
Absent: Brenning, Gridley
3. The Pledge of Allegiance was given.
4. Motion by Commissioner Clarkson to approve minutes of CJFD Board Fire Commissioners Meetings held on April 24th, 2025 and May 7th, 2025 (with one correction). Motion was seconded by Commissioner Olmstead and carried. None opposed.
5. Motion by Commissioner Clarkson to approve Paul Hogan's request to change his CJFD membership status from Active to Life Member-Retired contingent upon acceptance of the same by the North Corning VFD. Motion was seconded by Commissioner Olmstead and carried. None opposed.
6. Motion to receive and review the Treasurer's Report.
 - Motion by Commissioner Clarkson to accept the Treasurer's Report. Motion seconded by Commissioner Olmstead and carried. None opposed.
 - Motion by Commissioner Clarkson to approve transfer of \$105,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to pay monthly bills. Motion seconded by Commissioner Olmstead and carried. None opposed.
 - Discussion about use of funds received from GMR for Corning Ambulance/GMR's rental of Station 43.
7. Motion by Commissioner Clarkson to adopt Resolution 2025-03, adoption of CJFD LOSAP Plan Document and CJFD LOSAP Trust Document. Motion seconded by Commissioner Olmstead and carried. None opposed.
Commissioner Brenning joined the meeting at 5:48pm.
8. Motion by Commissioner Brenning to adopt Resolution 2025-04, authorizing the submission with Forest View Fire District of an application to the NYS Local Government Efficiency Grant Program requesting a 50% cost-share of a projected \$50,000.00 expense to undertake and complete a study to examine current patterns for delivery of fire protection, EMS, and other emergency response services in the Town of Corning and portions of Town of Erwin and identify opportunities to implement administrative and operational efficiencies, up to and including consolidation. The Resolution also authorizes designation of Evan Brown as lead applicant contact person and commits CJFD to an associated cost-share requirement of 25% of the actual project cost. Motion seconded by Commissioner Clarkson and carried. None opposed.
9. Motion by Commissioner Olmstead to adopt proposed changes to CJFD's SOP on Membership Roster Requirements. Motion seconded by Commissioner Clarkson and carried. None opposed.
10. Motion by Commissioner Olmstead to discuss proposed consolidation of NCFD/ECFD/SCFD into 1 association. Motion seconded by Commissioner Clarkson and carried. None opposed. Discussion ensued.
11. Motion by Commissioner Olmstead to discuss prospective purchases. Motion seconded by Commissioner Clarkson and carried. None opposed.
 - Motion by Commissioner Brenning to spend \$687 (Save Lives) on EMS supplies. Seconded by Commissioner Clarkson and carried. None opposed.

- Discussion ensued about upgrading CJFD AEDs to LifePak 1000 units at an estimated cost of \$3760 each and phase them in by 2 units at a time over the next 4 years. It was noted that these units cost more than twice as much as the 2 new PhilipsHeart Start units that we purchased 2 years ago. The LifePak units are currently compatible with AEDs used by AMR and some of the additional cost of the LifePak units could be offset by getting electrodes replaced by them when we are the ones initiate AED therapy. Also they might be willing to swap out electrodes that are near their expiration date. The proposal was then tabled for further review and input by line officers during the 2026 budget planning process.
- Motion by Commissioner Brenning to spend an estimated \$4,010 on lighting/radio upgrades for Chief vehicles. Motion seconded by Commissioner Olmstead and carried. None opposed.
- Chief Brenning noted that 20 of the 30-minute SCBA bottles that we inherited from Gibson Fire District will exceed their life span later this year. Motion was made by Commissioner Brenning to purchase 20 replacement bottles at an expected cost of \$27,336 and to plt way for this purchase with funds from CJFD's Equipment Repair and Replacement Special Reserve Acct\$ xxxx4110. Motion was seconded by Commissioner Olmstead and carried. None opposed.
- Discussion ensued about proposed purchase of a 14' inflatable rescue boat with motor, accessories and trailer at an expected cost of \$19,000 to \$25,000. Implentation of a rescue program would also require the purchase of 12 sets of Swiftwater Tech gear at an expected cost of approximately \$13,000. It was suggested that perhaps the 3 association members of CJFD would be willing to provide funds for this equipment. Proposal was tabled for input from the 3 associations and further consideration during the 2026 budget process.

12. Motion to discuss recruitment and retention initiatives for CJFD:

- 2025 Firefighter Experience Camp- July 16th -18th. It was noted that a Work Bee for the camp will be held on June 9th. Also, it was reported that Corning Natural Gas has approved a \$2500 donation towards camp expenses.

13. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.

- None

14. Visitor's Comments. None

15. The meeting was adjourned @ 7:25pm.

Respectfully submitted,



David Shafer, Chairman