



**Board of Fire Commissioners Meeting
Wednesday, November 5th, 2025
Station 16 East Corning Fire Dept, Inc.**

Minutes

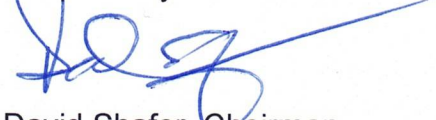
1. Chairman Shafer called the meeting to order at 5:30pm.
2. Roll Call of Commissioners present was conducted: Present: Commissioners Olmstead, Shafer, Clarkson, J. Brenning. Absent: Commissioner Gridley
3. The Pledge of Allegiance was given.
4. Motion made by Commissioner J. Brenning to open and read sealed competitive bids received from prospective vendors for the purchase of a 2026 GMC Sierra HD. Motion was seconded by Commissioner Olmstead and carried. None opposed.

There were 3 bids opened:

- Denooyer Chevrolet, Albany, NY (\$58,397.50). *This vendor proposed substituting a 2026 Chevrolet Silverado 3500HD in place of the bid specification for a 2026 GMC Sierra 3500HD.*
 - Star Buick GMC, Easton, PA (\$60,715.50).
 - Matthews Buick GMC Cadillac, Vestal, NY (\$63,458).
5. Motion made by Commissioner J. Brenning to review and consider actions on sealed competitive bids received from prospective vendors for the purchase of a 2026 GMC Sierra HD. Motion was seconded by Commissioner Olmstead and carried. None opposed. Following board discussion with CJFD line officers, Commissioner Olmstead made a motion to exclude the bid from Denooyer Chevrolet from consideration because the proposed substitution of a different vehicle with a different options package for a marginally lower cost was not acceptable. Motion was then made by Commissioner Clarkson to accept the bid from Star Buick GMC, contingent upon final review of the bid details by Chief Brenning. Motion was seconded by Commissioner J. Brenning and carried. None opposed.
 6. Motion made by Commissioner J. Brenning to go into Executive Session to discuss an administrative matter involving operation of the North Corning Volunteer Fire Department, Inc. Motion was seconded by Commissioner Clarkson and carried. None opposed. The board went into Executive Session with NCFD President Jake Locke and Elizabeth Cleveland at 5:45pm.
 7. Motion made by Commissioner Olmstead at 6:10pm to return to Regular Session. Motion was seconded by Commissioner Clarkson and carried. None opposed. The Board returned to Regular Session at 6:10pm.
 8. Motion made by Commissioner Olmstead to approve minutes of CJFD Board Fire Commissioners meetings held on October 1st, 2025 and October 15th, 2025. Motion was seconded by Commissioner J. Brenning and carried. None opposed.
 9. Agenda item to review the nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District was tabled because there were none.
 10. Motion made by Commissioner J. Brenning to receive and review the Treasurer's Report. Motion was seconded by Commissioner Clarkson and carried. None opposed.
 - Motion made by Commissioner Olmstead to accept the Treasurer's Report and pay the bills. Motion was seconded by Commissioner Clarkson and carried. None opposed.
 - Motion made by Commissioner Olmstead to approve transfer sufficient funds from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to pay monthly bills. Motion was seconded by Commissioner Clarkson and carried. None opposed.

11. Motion made by Commissioner J. Brenning to review and act on Resolution 2025-09 Resolution Authorizing an Intermunicipal Agreement for the Sale of Surplus UTV and Trailer to the County of Steuben. Motion was seconded by Commissioner Clarkson and carried. None opposed. Following discussion, Commissioner J. Brenning made a motion to adopt Resolution 2025-09. Motion was seconded by Commissioner Clarkson and carried by a unanimous voice of the 4 commissioners in attendance.
12. Motion made by Commissioner Olmstead to review and act on Resolution 2025-10 Bond Resolution Dated November 5, 2025 Authorizing the Expenditure of up to \$1,400,000 for the purposes of purchasing an Engine. Motion was seconded by Commissioner J. Brenning and carried. None opposed. Following discussion, motion was made by Commissioner Olmstead to adopt Resolution 2025-10 subject to mandatory referendum. Motion was seconded by Commissioner J. Brenning and carried. by a unanimous voice of the 4 commissioners in attendance.
13. Motion made by Commissioner J. Brenning to review current status of the following projects. Motion was seconded by Commissioner Olmstead and carried. None opposed.
 - Efficiency Study with Forest View Fire District: Chairman Shafer reported that the joint CJFD/FVFD committee will be having a meeting with representatives from the Center for Government Research to begin implementation of the efficiency study that has been previously authorized by joint resolution of both boards.
14. Motion made by Commissioner J. Brenning to discuss the following prospective purchases. Motion was seconded by Commissioner Olmstead and carried. None opposed.
 - Purchase of 2 swift water suits and other equipment to support utilization of new rescue boat (\$4,235). Following discussion, motion was made by Commissioner Olmstead to purchase these items to support our swift water rescue operations. Motion was seconded by Commissioner Clarkson and carried. None opposed.
 - Other: Proposed insurance coverage limits for CJFD real property and 3 of our emergency response vehicles were discussed and subsequently increased.
15. Visitor's Comments. None received.
16. Motion made by Commissioner Olmstead to adjourn the meeting @ 6:35pm. Motion seconded by Commissioner Clarkson and carried.

Respectfully submitted:



David Shafer, Chairman

Upcoming Events / Important Dates:

Tuesday, November 25th, 2025, CJFD Commissioners Monthly Meeting @ 5:30pm at Station 16
Tuesday, December 9th, 2025, CJFD Annual Election and Public Referendum on purchase and bond financing of a new engine @ Corning Town Hall, 6-9pm.
Monday, December 29th, 2025 CJFD Commissioners Year-end Meeting @ 5:30pm at Station 16.