



**Board of Fire Commissioners Meeting
Monday, December 29th, 2025 @ 5:30pm
Station 16 East Corning Fire Dept, Inc.**

Minutes

1. Chairman Shafer called the meeting to order at 5:42 pm.
2. Roll Call of Commissioners present was conducted: Present were Commissioners Olmstead, Shafer and Gridley. Commissioner Brenning joined the meeting at 6:22 pm.
3. Pledge of Allegiance was led by Chairman Shafer.
4. Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to receive and review the Treasurer's Report. Motion carried; all were in favor.
Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to accept the Treasurer's Report. Motion carried; all were in favor.
Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to approve transfer of \$68,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297 to pay monthly bills. Motion carried; all were in favor.
5. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to review a summary of 2025 CJFD Budget to Actual revenue and expenses at year-end. Motion carried; all were in favor.
6. Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to approve Resolution 2025-11 committing \$60,715 of 2025 year-end funds to the purchase cost of a 2026 GMC Sierra HD vehicle that CJFD ordered in November with an expected delivery date in February 2026. Motion carried; all were in favor.
7. Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to approve Resolution 2025-12 to accept the NYS OSC Annual Financial Report (AFR) in lieu of a Treasurer's Report. Motion carried; all were in favor.
8. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to execute an Interlocal Contract for Cooperative Purchasing with HGAC Buy. Motion carried; all were in favor. Motion carried; all were in favor.
9. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to extend David Shafer's position as a CJFD Fire Commissioner-elect and Board Chairman from January 1st, 2026, until CJFD's Annual Meeting on January 7th, 2026. Motion carried; all were in favor.
10. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to appoint the following individuals as CJFD Line Officers from January 1st, 2026, until our Annual Meeting on January 7th, 2026:
 - Mike Brenning, Chief
 - Adam Nehring, Deputy Chief
 - Samuel Polanco, 1st Assistant Chief
 - Nate Sherry, 2nd Assistant Chief

Motion carried; all were in favor.

11. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to appoint the following individuals designated by Chief Brenning to serve as Captain or Lieutenant of the CJFD from January 1st, 2026, until our Annual Meeting on January 7th, 2026:

- James Hall, Captain
- Benjamin Rydzewski, Captain
- Jeff Adams, Lieutenant

Motion carried; all were in favor.

12. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to renew Employee Assistance Program Service Agreement with Pathways, Inc. for the period from 1/1/2026-12/31/2026. Motion carried; all were in favor.

13. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to recognize John Clarkson for 52 years of service as a volunteer firefighter with the North Corning Volunteer Fire Dept, Inc. and the Corning Joint Fire District and 6 years of service as a Charter Member of the CJFD Board of Fire Commissioners. A plaque will be given to him. Motion carried; all were in favor.

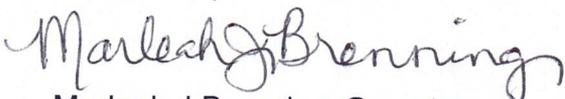
14. Visitor's Comments: Question regarding Losap program will be followed up on Chairman Shafer. Question regarding the status of the 3 vehicles for sale will be followed up on by Chairman Shafer.

There was a brief pause in the meeting from 6:07 pm to 6:22 pm to allow Commissioner Brenning to be present and participate in discussion of the final Agenda item.

15. Motion made by Commissioner Olmstead and seconded by Commissioner Brenning to review Proposal to Furnish Fire Apparatus submitted by JPB Fire Services, Inc./Toyne in accordance with HGAC contract FS12-23 to furnish a Toyne custom pumper with an expected delivery date in Q1'2028 and consider Resolution 2025-13. Motion carried; all were in favor.

16. Motion made by Commissioner Olmstead and seconded by Commissioner Brenning to adjourn the meeting @ 6:32pm. Motion carried; all were in favor. There were 6 visitors present.

Respectfully submitted,



Marleah J Brenning, Secretary

Upcoming Events / Important Dates:

Wednesday, January 7th, 2026: CJFD Annual Organization Meeting @ 5:30pm @ Sta 16 with Regular Monthly Board Meeting to follow