



**Board of Fire Commissioners Meeting
Wednesday, February 11th, 2026
Station 16 East Corning Fire Dept, Inc.**

Minutes

1. Meeting was called to order by Chairman Shafer at 5:37 pm.
2. Roll Call of Commissioners present was conducted. Commissioners Gridley, Shafer and Olmstead were present. Commissioner Brenning was absent.
3. Pledge of Allegiance was led by Chairman Shafer.
4. Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to approve minutes of November 25th, 2025, CJFD's Annual Organization Meeting on January 7th, 2026, and its monthly Fire Commissioners Meeting, also on January 7th, 2026. All in favor, motion carried.
5. Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to approve the following nominations for membership in the Fire Companies that comprise the firefighting force of the Corning Joint Fire District.
 - Stations 16/34/43: Norman West contingent on the East Corning Association for approval. Andria Pfunter, reinstatement to membership as she has returned to our area. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead. All in favor, motion carried. Fran Mayer moving to Lifetime Active membership. He will remain as the Safety Officer. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead. All in favor, motion carried.
6. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to receive and review the Treasurer's Report. All in favor, motion carried.
 - Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to accept the Treasurer's Report. All in favor, motion carried.
 - Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to approve transfer of \$500,000 from CJFD's General Checking account# xxxxx0297 to CJFD's ICS account# xxxxx4090. All in favor, motion carried.
 - Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to adopt Resolution 2026-01 revoking Resolution 2023-03 and execute a Corporate Authorization Resolution naming Commissioner David Shafer, Commissioner Marvin Olmstead, and Treasurer Evan Brown as CJFD's authorized Agents on all CJFD accounts with Chemung Canal Trust Company and delegating to them all powers listed in the Resolution and require 2 Agent signatures on all disbursement transactions. All in favor, motion carried.
 - Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to designate David Shafer, Chairman of the CJFD Board of Fire Commissioners as the Beneficial Owner of the Corning Joint Fire District. All in favor, motion carried.
 - Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to review and act on proposed changes to CJFD Investment Policy, previously adopted 10/23/2019. All in favor, motion carried.
 - Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to review and act on proposed partial transfer of reserve fund balances to term Certificates of Deposit. All in favor, motion carried.
7. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead. to adopt Resolution 2026-02 revoking Resolution 2025-01 and 2025-02 and execute a Certificate of Investment Powers naming Commissioners David Shafer, Marvin Olmstead, Jeffrey Brenning

and Stan Gridley, Jr. as Authorized Parties with Investment Authority to make investment decisions on behalf of CJFD for its LOSAP investment accounts with RBC Wealth Management. All in favor, motion carried.

8. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead. to review Workplace Violence reports received by CJFD in 2025. All in favor, motion carried. There were no findings in the report,
9. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead. to review CJFD's 2025 Summary of Work-Related Injuries and Illnesses (Form SH-900.1) and order its posting in each of CJFD's three fire stations in accordance with OSHA requirements. All in favor, motion carried. There were two reported workplace injuries. One individual lost approximately 15 days of worktime. The other individual had internal work restrictions for the department for approximately 2 weeks.
10. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to review current status of the following projects:
 - Efficiency Study with Forest View Fire District. Update given by Evan Brown that we are waiting for a report that was supposed to be received Monday, February 9th. He will reach out to them again.
11. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to consider GMR's request to modify the term of its Lease Agreement with CJFD for use of Station 43 North Corning VFD. After discussion, Motion made by Commissioner Olmstead and seconded by Commissioner Gridley to approve 15-month lease agreement effective May 2026. All in favor, motion carried.
12. Motion to discuss the following prospective purchases:
 - FASNY Full Company Membership Renewal: Motion made by Commissioner Gridley and seconded by Commissioner Olmstead. All in favor, motion carried. The cost is \$10 per member. There are approximately 35 members.
13. Motion made by Commissioner Gridley and seconded by Commissioner Olmstead to discuss recruitment and retention initiatives for CJFD:
 - LOSAP Program: Review of 2025 annual seMotion made by Crvice awards: Approximately 23 members will receive credit. ommissioner Gridley and seconded by Commissioner Olmstead
 - 2026 Firefighter Experience Camp: Tentative date for this year's camp is July 8-10.
14. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.
 - Other?
15. Motion to discuss vacancy on the CJFD Board of Fire Commissioners for the period from 2/11/2026→12/31/2026 with James Smith.
16. Visitor's Comments
17. Motion to adjourn the meeting @ ____pm.

Upcoming Events / Important Dates:

Wednesday, March 4th, 2026, CJFD Commissioners Monthly Meeting @ 5:30pm at Station 16