



**Board of Fire Commissioners Meeting
Wednesday, May 6th, 2026
Station 16 East Corning Fire Dept, Inc.**

Minutes

1. The meeting was called to order at 5:33pm.
2. Roll Call of Commissioners. Present: Commissioner Shafer, Brenning & Olmstead present.
Absent: Commissioners Gridley and Smith.
3. The Pledge of Allegiance was given.
4. Motion by Commissioner Brenning to approve the draft minutes of the CJFD Fire Commissioners meeting on April 1st, 2026 as written. Motion seconded by Commissioner Olmstead and carried. None opposed.
5. Motion by Commissioner Brenning to approve the following nomination for membership in the East Corning VFD, contingent upon acceptance by ECFD and receipt of an acceptable criminal background check. Motion seconded by Commissioner Olmstead and carried. None opposed.
 - Stations 16: Ben Rumsey
6. Motion by Commissioner Brenning to receive and review the Treasurer's Report. Motion seconded by Commissioner Olmstead and carried. None opposed.
 - Motion by Commissioner Olmstead to accept the Treasurer's Report. Motion seconded by Commissioner Brenning and carried. None opposed
 - Motion by Commissioner Brenning to approve transfer of \$40,000 from CJFD's ICS account# xxxxx4090 to CJFD's General Checking account# xxxxx0297. Motion seconded by Commissioner Olmstead and carried. None opposed.
7. Motion by Commissioner Brenning to review and act on Resolution 2026-03 Sale of Surplus Assets Subject to Permissive Referendum. Motion seconded by Commissioner Olmstead and carried. None opposed.
 - Motion by Commissioner Brenning to adopt Resolution 2026-03 Sale of Surplus Assets Subject to Permissive Referendum. Motion seconded by Commissioner Olmstead. Voice vote taken and resolution adopted. None opposed.
8. Motion by Commissioner Olmstead to review current status of the following projects. Motion seconded by Commissioner Brenning and carried. None opposed:
 - Status Update: CGR Joint Efficiency Study with Forest View Fire District: We have submitted all requested information and data in a timely manner since this project was initiated with CGR in Nov'25. First draft was promised on/about 3/1/26 but hasn't been received. CGR indicates it will be released to the joint project committee in the near future.
 - Status Update: Amendment of Lease Agreement with GMR for Station 43: New lease was signed with GMR in mid-April and is now in effect. It is a 12-month that extends the term by 3 months every 3 months so both parties will be required to give 12-months' notice to terminate without cause. Upon renewal, monthly rent will increase by 3% in Year 1 and by 5% in Year 2.
 - Status Update: Consolidation of 3 fire companies: In April, members of SCFD and ECFD voted to merge their operations into ECFD and then rename the ECFD business corporation as the Corning Area Volunteer Fire Company, Inc. NCFD will be dissolved and members will be transitioned to the CAVFD. Target to completion this transition is 7/1/26.
 - Renewal of Lease Agreement with Village of South Corning: Chairman Shafer reported that he met with S. Corning Mayor Lorraine Dias in March about renewal terms for our lease agreement with the Village. The current lease expires 12/31/2026. In follow-up, Mayor Dias recently said that she will put this on the agenda for their Trustee meeting later this month and get back to me with a proposal for use to consider at our next meeting in June.
9. Motion to discuss the following prospective purchases
 - Consider purchase of chassis for new engine: Chairman Shafer reported that we have the option to purchase the chassis for the new engine for \$619,871 at the time it is delivered to Toyne and it would reduce the cost of the purchase agreement by \$65,266.36. CJFD would have to finance the cost of this purchase for a period of approximately 2 years. At an estimated interest rate of 6% APR, this would result in approximately \$40,000 in interest charges, thus reducing the net

savings to approximately \$25,000. It was also noted that purchasing the chassis in advance could also create problems if some aspect of the purchase became unacceptable (i.e. total cost escalates to more than \$1.4) and but we owned the unfinished chassis. Following discussion, Commissioner Brenning made a motion that we decline the early purchase option on the chassis. Motion was seconded by Commissioner Olmstead and carried. None opposed.

- A/C repair at NCFD: The A/C unit at NCFD has become inoperable and attempts to fix it were infeasible. Subsequently we received replacement quotes Jacob VanCuren (\$12,400) and O'Connor Plumbing (\$12,500). An additional consideration is that the VanCuren quote replaces the entire unit while O'Connor's quote updated the original mainframe with new parts. Following discussion, Commissioner Brenning made a motion to accept Jacob VanCuren's quote. Motion was seconded by Commissioner Olmstead and carried. None opposed.

10. Motion to discuss recruitment and retention initiatives for CJFD:

- 2026 Firefighter Experience Camp: July 8-10. Registration for this year's camp will open soon. Registration will be limited to students in the CPP School District until 06/15/2026. We will be placing an order for supplies in the near future.

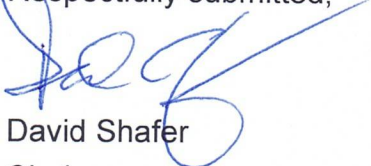
11. Motion to discuss firematic-related topics with District Chief and Deputy Chiefs.

- Motion Commissioner Brenning to appoint Chief Mike Brenning as CJFD's Director of Emergency Medical Services and Jeff Adams as ePCR Coordinator, both effective 5/1/2026. Motion was seconded by Commissioner Olmstead and carried. None opposed.
- District SOPs:
 - Social Media (DRAFT): We will be working district members on a draft social media policy and a policy on the use of person cameras during training and emergency response events

12. Visitor Comments: None

13. Motion to adjourn: Motion to adjourn made by Commissioner Olmstead at 5:57pm. Seconded by Commissioner Brenning and carried. None opposed.

Respectfully submitted,



David Shafer
Chairman

Upcoming Events / Important Dates:

Wednesday, June 3rd, 2026, CJFD Commissioners Monthly Meeting @ 5:30pm at Station 16